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# FREE SERVICES

FOR LOS ANGELES COUNTY SMALL BUSINESSES

- Procurement Assistance
- Assistance to New Businesses & Startups
- Business Certifications
- Networking & Matchmaking Events
- Workshops on Government Contracting
- L.A. County Small Business Advocates
- Counseling & Resources

Serving Los Angeles County consumers and businesses since 1976.



## OUR MISSION

To promote a fair and vibrant marketplace, we serve consumers, businesses, and communities through education, advocacy, and complaint resolution.



# Small Business Concierge

FOR ENTREPRENEURS



*CERTIFY. CONNECT. GROW.*



# Small Business Concierge

FOR ENTREPRENEURS

## What is the Small Business Concierge?

The Small Business Concierge is a service offered by the Los Angeles County Department of Consumer and Business Affairs that assists prospective business owners to successfully open small businesses in the unincorporated areas of the County.

The Concierge:

- Acts as a single point of contact providing input during the complex process of opening a business in Los Angeles County
- Provides counseling services to prospective small business owners

## What can the Small Business Concierge do for me?

- Provide individualized assistance in opening your small business
- Connect you with educational programs for small businesses and entrepreneurs
- Offer guidance on the Small Business development process

## In what areas can the Small Business Concierge provide counseling?

- The steps necessary to open a small business
- Legal structures and requirements
- Basic business development
  - Developing business plans
  - Advise which permits/licenses you may need
  - Tax ID number
  - How to find funding
  - Retaining a labor force
  - Los Angeles County licensing and permitting
  - Connect you to free business development resources from the County



## How do I access the Concierge?

- Visit DCBA's website [dcbalacounty.gov/concierge](http://dcbalacounty.gov/concierge) and click **Contact the Concierge**.

- By calling the DCBA Concierge service at (844) 432-4900 or emailing [concierge@dcbalacounty.gov](mailto:concierge@dcbalacounty.gov)



OUR TEAM IS HERE TO HELP!

## SMALL BUSINESS WORKSHOPS

Want to open a business in Los Angeles County but don't know where to start? Our "Steps on How to Open Your Business" workshops are for you!

### We'll show you how to:

- Draft a business plan
- Seek financing for your business
- Learn which permits and licenses you need
- Access FREE business development resources from the County
- And more!

**Visit our website [dcbalacounty.gov](http://dcbalacounty.gov) and check out the events calendar for upcoming dates.**

**Follow DCBA's Small Business on Twitter to get event alerts.**



@LACoSmallBiz