



COUNTY OF LOS ANGELES SMALL BUSINESS COMMISSION

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Janice Hahn
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"To Enrich Lives Through Effective and Caring Service"

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Second District

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Third District

Todd Flora
Third District

Cindy Allen
Fourth District

Tyrone Hampton
Fifth District

PROCUREMENT AND RECIPROCITY COMMITTEE MEETING NOTICE AND AGENDA Friday, November 8, 2019

East Los Angeles Service Center
Conference Room 114
133 North Sunol Drive, Los Angeles, CA 90063
9:00 a.m. – 10:00 a.m.

1. Call to Order
2. Roll Call and Confirmation of Quorum
3. Approval of Procurement and Reciprocity Committee Minutes for
 - August 9, 2019
4. Internal Services Department (ISD) - Simplified Acquisition Process – Michael Owh
5. AVISARE Demonstration – Christian Calabria
6. Office of Small Business Update
7. Future Agenda Items
8. Public Comment
9. Adjournment

NEXT MEETING: East Los Angeles Service Center on Friday, February 7, 2020

LOBBYIST REGISTRATION

Any person who seeks support or endorsement from the Commission on any official action may be subject to the provisions of Los Angeles County Code, Chapter 2.160 relating to lobbyists. Violation of the lobbyist ordinance may result in a fine and other penalty. For further information, call (213) 974-1093.

ACCOMMODATIONS

Accommodations, American Sign Language (ASL) interpreters, or assisted listening devices are available with at least three business days' notice before the meeting date. Agendas in Braille and/or alternate formats are available upon request. Please telephone (213) 974-1431 (voice) or (213) 974-1707 (TDD), from 8:00 a.m. - 5:00 p.m., Monday through Friday.

Para Información en español, por favor comuníquese a la oficina de Servicios de Comisión al numero (213) 974-1431 entre 8:00 a.m. Y 5:00 p.m. lunes a viernes.

SUPPORTING DOCUMENTATION

Supporting documentation can be obtained at the Department of Consumer and Business Affairs, Kenneth Hahn Hall of Administration, 500 West Temple Street, Room B-96, Los Angeles, CA 90012 during normal business hours: Monday – Friday, 8:00 A.M. – 4:30 P.M.