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# COUNTY OF LOS ANGELES

## Small Business Commission

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BOARD OF SUPERVISORS

Hilda L. Solis  
Mark Ridley-Thomas  
Sheila Kuehl  
Janice Hahn  
Kathryn Barger

### ECONOMIC DEVELOPMENT & OUTREACH COMMITTEE MINUTES

Friday, November 8, 2019

11:15 a.m. – 12:15 p.m.

East Los Angeles Service Center  
Conference Room 114  
133 North Sunol Drive  
Los Angeles, CA 90063

#### Item 1: Call to Order

Chair Miller called the meeting to order at 11:03 a.m.

#### Item 2: Roll Call and Confirmation of Quorum

Roll call was taken and the quorum requirement was not met. Quorum was met at 11:08 a.m.

**Present:** Lisa Miller, Christine Hershey Mark Robertson, W. Steven Temple, Anna Wu, Lucia Moreno-Linares

**Absent:** Diane Araujo

**DCBA Staff:** Francisco Mendez, Fernando Nieto

**Public:** Tyrone Hampton, Anthony Williams,

#### Item 3: Approval of Economic Development & Outreach Committee Minutes for August 9, 2019.

Commissioner Robertson moved to approve the minutes of the August 9, 2019, Small Business Economic Development & Outreach Committee meeting. The motion was seconded by Commissioner Temple. Motion was approved.

#### Item 4: Public Outreach: Standing Item

Fernando Nieto, from the Office of Small Business (OSB), provided year-to-date statistical information on current certified preference program businesses in Los Angeles County. Additionally, Mr. Nieto shared information regarding outreach efforts, Department of Consumer and Business Affairs event participation, roundtables, and other OSB hosted events that occurred County-wide.

#### Item 5: Data Reporting: Standing Item

Fernando Nieto from OSB, provided metrics on vendor utilization, vendor certifications, and informed the Committee on staffing capabilities and upcoming staffing acquisitions within his unit.

#### Item 6: Future Agenda Items

- Department-wide organizational chart to determine staffing needs and funding.

#### Item 7: Public Comment

Anthony Williams made a comment concerning overall agenda items, DCBA staffing needs, and the Simplified Acquisition Program. Tyrone Hampton commented on funding solicitation from the Los Angeles County Supervisors.

**Item 8: Adjournment**

Commissioner Robertson moved to adjourn the Small Business Economic Development and Outreach Committee meeting. Commissioner Temple seconded the motion. Meeting was adjourned at 11:54 a.m.