Item 1: Call to Order  Chair Ronnie Jayne called the meeting to order at 10:41 A.M.

Item 2: Roll Call and Confirmation of Quorum  Roll call was taken and the quorum requirement was not met.

Present  Vivian Chan, Farrell J. Chiles, Mike Gomez, Ronnie Jayne, Joan P. Ostroy, Mark Ramos
Absent  Dennis Arguelles, Daniel Deng, Susan Jerich, Charline Sistrunk, K.W. Tulloss, Ross Viselman
Staff  Joel Ayala, Debbie Cabreira-Johnson, Amanda Hernandez, Stephanie Holloway, Chavon Smith

Public  None

Item 3: Approval of Consumer Affairs Advisory Commission Minutes

The motion to approve the minutes of the May 18, 2017 and the October 12, 2017 Consumer Affairs Advisory Commission meetings could not be considered due to the lack of quorum.

Item 4: Discussion Item: Commission Meeting Minutes and Commissioner Attendance

DCBA Commission Services provided an overview of Commission attendance records for the 2017 year, including the use of the Commission Services Committee Book application, and the recording of the meeting minutes. This presentation was requested by commissioners who wished to understand the difference between excused versus unexcused absences, understand how absences and tardiness are recorded in the minutes, and review solutions to address the revolving issue of quorum (lack of).

Item 5: Assembly Bill 1008: Employment Discrimination- Conviction History “Ban the Box”

Joel Ayala, DCBA Chief Deputy Director, provided an overview of Assembly Bill 1008 which aims to eliminate employment discrimination based on conviction history during the initial application process. The new rule will become effective January 1, 2018.

Item 6: Proposition 47: Misdemeanor Restitution

Debbie Cabreira-Johnson, Program Chief of DCBA’s Consumer Counseling division, provided an overview of the Misdemeanor Restitution Program, and the services the Department provides to individuals impacted by Proposition 47. The program is currently available at the Lancaster Courthouse and the Stanley Mosk Courthouse (Downtown Los Angeles). Cabreira-Johnson also distributed materials and brochures that commissioners may share with their respective communities.

Item 7: Center for Financial Empowerment Update

Stephanie Holloway, of DCBA’s Center for Financial Empowerment (CFE), provided an update on the resources and activities of the CFE. Holloway’s update included information about the BankOn program, the Volunteer Income Tax Assistance (VITA) program, the CFE Resource Guide, CFE’s focus on wraparound services, and the CFE’s year-end statistics.
Item 8: Future Agenda Items
Commissioners requested the following future agenda items:

- Update on the programs of the Homelessness Initiative
- Update on new rules from the Consumer Financial Protection Bureau
- Internet ownership and advertising

Item 9: Public Comment
None

Item 10: Adjournment
The Consumer Affairs Advisory Commission meeting was adjourned at 12:09 P.M.