Commission Meeting Minutes
Wednesday, April 10, 2019
10:00 a.m. – 12:00 p.m.
Kenneth Hahn Hall of Administration
Room 739 – 7th floor
500 W Temple St., Los Angeles, CA 90012

Item 1: Call to Order
Co-Chair Kerry Doi called the meeting to order at 10:10 A.M.

Item 2: Roll Call and Confirmation of Quorum
Roll call was taken, and the quorum requirement was met.

Present
- 1st Supervisorial District: Kerry Doi, Rose Acosta-Yonai, Diane Araujo
- 2nd Supervisorial District: Angela Gibson, Mark Robertson, W. Steven Temple, Gene Hale, Ky Chueon Kim
- 3rd Supervisorial District: Christine Hershey
- 4th Supervisorial District: Cindy Allen, Lucia Moreno-Linares
- 5th Supervisorial District: Anthony Williams, Frieda Hovsepian

Absent
- 1st Supervisorial District: Andrew E. Rodriguez
- 2nd Supervisorial District: None
- 3rd Supervisorial District: Sharon Brown, Lisa Miller, Todd Flora
- 4th Supervisorial District: Anna Wu, Ann Carpenter
- 5th Supervisorial District: Josef Essavi, Tyrone Hampton, Onnik Mehrabian

Staff
Joseph Nicchitta, Rafael Carbajal, David Diaz, Christian Olmos, Fernando Nieto

Public
Christie Carr, Gerald Plummer, Andrea Nunn, and Ceasar Sis.

Item 3: Approval of Small Business Commission Minutes
Commissioner Angela Gibson moved to approve the minutes of the Small Business Commission meeting for February 6, 2019. The motion was seconded by Commissioner Diane Araujo. Motion passed unanimously.

Item 4: ISD – Michael Owh
Michael Owh, General Manager of the Purchasing and Contracts division in the Internal Services Department (ISD), presented on ISD’s vision for procurement and streamlining processes with the County. Mr. Owh’s presentation highlighted the difficulties the County currently has with procuring and certifying vendors and how ISD plans to fix the issues with an automated online process that includes, a new dash board that will help streamline the certification process, track and filter county awards, payments, sub-contractors and provide more tools. Additionally, ISD is in the process of re-designing the “Doing Business With LA County” website to enhance its user interface and effectively use the website as a marketing tool.
Item 5: Regional Procurement – Jesse Torres
Jesse Torres, of Los Angeles Area Chamber of Commerce presented on OneLA – Advance Small Business regional procurement program. Mr. Torres explained the regional procurement program and the approach Los Angeles Area Chamber of Commerce is using to implement the program including, building a network of strategic partners to connect small and diverse businesses to both public and private contract opportunities, convene all parties to effectively do business with each other, use technology to build a centralized network that fosters diversity and economic growth, and leverage regional small business technical assistance for mentorship and training.

Item 6: Committee Updates
Commissioner Anthony Williams updated the Commission on the Procurement and Reciprocity Committee including, pertinent topics that are being discussed, such as secondary acquisition process and master service agreement expansion. Commissioner Christine Hershey updated the Commission on the Economic Development and Outreach Committee including, pertinent topics that are being discussed, such as round table events and possibly expanding OSB newsletters.

Item 7: Office of Small Business Update
Jessica Mireles, of DCBA’s Office of Small Business (OSB), provided metrics on vendor utilization, vendor certifications, and outreach events hosted and attended by OSB staff.

Item 8: Department Update
Joseph Nicchitta, Director of DCBA, provided an update on the Countywide Governance Committee on Data. The Committee is looking into solutions for the Open Data Initiative. Mr. Nicchitta went on to explain how this will assist in tracking data for small business within the County.

Item 9: Future Agenda Items
Commissioners requested the following future agenda items:
- ISD Contracts Division to present on contracts and areas of opportunity
- S.M.A.R.T. Funding
- What is contract ready.

Item 10: Public Comment
Ceasar Sis, Owner of Independence Capital LLC, thanked the Commission and supported all the work that is being put forth to support small businesses in LA County. Mr. Sis expressed the difficulties he faces when bids go over $5,000.00 and would like to see changes in the bidding process, so small businesses can be more competitive with bids of $5,000.00 or more.

Item 11: Adjournment
The Small Business Commission meeting was adjourned at 11:59 A.M.