



COUNTY OF LOS ANGELES SMALL BUSINESS COMMISSION

BOARD OF SUPERVISORS

Hilda L. Solis
Mark Ridley-Thomas
Sheila Kuehl
Janice Hahn
Kathryn Barger

"To Enrich Lives Through Effective and Caring Service"

Commission Meeting Minutes

Wednesday, April 10, 2019

10:00 a.m. – 12:00 p.m.

Kenneth Hahn Hall of Administration
Room 739 – 7th floor
500 W Temple St., Los Angeles, CA 90012

Item 1: Call to Order Co-Chair Kerry Doi called the meeting to order at 10:10 A.M.

Item 2: Roll Call and Confirmation of Quorum Roll call was taken, and the quorum requirement was met.

Present **1st Supervisorial District:** Kerry Doi, Rose Acosta-Yonai, Diane Araujo
2nd Supervisorial District: Angela Gibson, Mark Robertson, W. Steven Temple, Gene Hale, Ky Chueon Kim
3rd Supervisorial District: Christine Hershey
4th Supervisorial District: Cindy Allen, Lucia Moreno-Linares
5th Supervisorial District: Anthony Williams, Frieda Hovsepien

Absent **1st Supervisorial District:** Andrew E. Rodriguez
2nd Supervisorial District: None
3rd Supervisorial District: Sharon Brown, Lisa Miller, Todd Flora
4th Supervisorial District: Anna Wu, Ann Carpenter
5th Supervisorial District: Josef Essavi, Tyrone Hampton,
Onnik Mehrabian

Staff Joseph Nicchitta, Rafael Carbajal, David Diaz, Christian Olmos, Fernando Nieto

Public Christie Carr, Gerald Plummer, Andrea Nunn, and Ceasar Sis.

Item 3: Approval of Small Business Commission Minutes

Commissioner Angela Gibson moved to approve the minutes of the Small Business Commission meeting for February 6, 2019. The motion was seconded by Commissioner Diane Araujo. Motion passed unanimously.

Item 4: ISD – Michael Owh

Michael Owh, General Manager of the Purchasing and Contracts division in the Internal Services Department (ISD), presented on ISD's vision for procurement and streamlining processes with the County. Mr. Owh's presentation highlighted the difficulties the County currently has with procuring and certifying vendors and how ISD plans to fix the issues with an automated online process that includes, a new dash board that will help streamline the certification process, track and filter county awards, payments, sub-contractors and provide more tools. Additionally, ISD is in the process of re-designing the "Doing Business With LA County" website to enhance its user interface and effectively use the website as a marketing tool.

Item 5: Regional Procurement – Jesse Torres

Jesse Torres, of Los Angeles Area Chamber of Commerce presented on OneLA – Advance Small Business regional procurement program. Mr. Torres explained the regional procurement program and the approach Los Angeles Area Chamber of Commerce is using to implement the program including, building a network of strategic partners to connect small and diverse businesses to both public and private contract opportunities, convene all parties to effectively do business with each other, use technology to build a centralized network that fosters diversity and economic growth, and leverage regional small business technical assistance for mentorship and training.

Item 6: Committee Updates

Commissioner Anthony Williams updated the Commission on the Procurement and Reciprocity Committee including, pertinent topics that are being discussed, such as secondary acquisition process and master service agreement expansion.

Commissioner Christine Hershey updated the Commission on the Economic Development and Outreach Committee including, pertinent topics that are being discussed, such as round table events and possibly expanding OSB newsletters.

Item 7: Office of Small Business Update

Jessica Mireles, of DCBA's Office of Small Business (OSB), provided metrics on vendor utilization, vendor certifications, and outreach events hosted and attended by OSB staff.

Item 8: Department Update

Joseph Nicchitta, Director of DCBA, provided an update on the Countywide Governance Committee on Data. The Committee is looking into solutions for the Open Data Initiative. Mr. Nicchitta went on to explain how this will assist in tracking data for small business within the County.

Item 9: Future Agenda Items

Commissioners requested the following future agenda items:

- ISD Contracts Division to present on contracts and areas of opportunity
- S.M.A.R.T. Funding
- What is contract ready.

Item 10: Public Comment

Cesar Sis, Owner of Independence Capital LLC, thanked the Commission and supported all the work that is being put forth to support small businesses in LA County. Mr. Sis expressed the difficulties he faces when bids go over \$5,000.00 and would like to see changes in the bidding process, so small businesses can be more competitive with bids of \$5,000.00 or more.

Item 11: Adjournment

The Small Business Commission meeting was adjourned at 11:59 A.M.