



COUNTY OF LOS ANGELES SMALL BUSINESS COMMISSION

BOARD OF SUPERVISORS

Hilda L. Solis
Mark Ridley-Thomas
Sheila Kuehl
Janice Hahn
Kathryn Barger

"To Enrich Lives Through Effective and Caring Service"

Commission Meeting Minutes

Wednesday, July 10, 2019

10:00 a.m. – 12:00 p.m.

Kenneth Hahn Hall of Administration

Room 739 – 7th floor

500 W Temple St., Los Angeles, CA 90012

Item 1: Call to Order: Co-Chair Hampton called the meeting to order at 10:04 a.m.

Item 2: Roll Call and Confirmation of Quorum: Roll call was taken, and the quorum requirement was met.

- Present**
- 1st Supervisorial District:** Kerry Doi, Rose Acosta-Yonai, Diane Araujo, Andrew E. Rodriguez
 - 2nd Supervisorial District:** Angela Gibson, Mark Robertson, W. Steven Temple
 - 3rd Supervisorial District:** Sharon Brown, Christine Hershey, Lisa Miller, Todd Flora, Amy Ablakat
 - 4th Supervisorial District:** Cindy Allen, Anna Wu, Ann Carpenter
 - 5th Supervisorial District:** Anthony Williams, Tyrone Hampton
- Absent**
- 1st Supervisorial District:** Rose Acosta Yonai,
 - 2nd Supervisorial District:** Gene Hale, Ky Chueon Kim
 - 3rd Supervisorial District:** None
 - 4th Supervisorial District:** Lucia Moreno-Linares
 - 5th Supervisorial District:** Josef Essavi, Onnik Mehrabian, Frieda Hovsepien
- Staff**
- Joseph Nicchitta, Rafael Carbajal, David Diaz, Christian Olmos, Fernando Nieto, Francisco Mendez
- Public** None

Item 3: Approval of Small Business Commission Minutes

Commissioner Araujo moved to approve the minutes of the Small Business Commission meeting for March 10, 2019. The motion was seconded by Commissioner Allen. Motion passed unanimously.

Item 4: County Contracting - ISD

Christie Carr, Contracts Division Manager from the Internal Services Department (ISD), presented on the Local Small Business Enterprise (LSBE) and Community Business Enterprise (CBE) contracting goals for LA County, updates to the "Doing Business With LA County" website and the efforts made by ISD to meet their utilization goals. In addition, Ms. Carr highlighted important insurance requirements that should be considered with any County service contract.

Item 5: S.M.A.R.T Funding - LACDA

Carey Jenkins, of the Los Angeles Community Development Authority (LACDA), provided information on the S.M.A.R.T Funding Loan Program which aims at providing manageable loans to a wide range of businesses located in LA County. Mr. Jenkins further explained that the program continues to successfully process applicants within a 60 to 90-day window.

Item 6: Preference Program Ordinance Amendments – OSB

Christian Olmos from the Office of Small Business (OSB) presented a summary of the amendments made to the LSBE, Disabled Veteran Business Enterprise (DVBE) and Social Enterprise (SE) ordinances. Mr. Olmos elaborated that the new amendments will aim at providing more clarification to the language of the ordinances and will establish a new set of guidelines.

Item 7: Committee Updates

None

Item 8: Office of Small Business

Fernando Nieto from OSB, provided metrics on vendor utilization, vendor certifications, and outreach events hosted and attended by OSB staff.

Item 9: Department Update

Joseph Nicchitta, Director of the Department of Consumer and Business Affairs (DCBA), provided an update on Management Appraisal Performance (MAP) goals. Currently the Department is working with H.R and the Chief Executive Office (CEO) on utilization goals for every department head in order to ensure that the 25% of procurement goals are reached.

Item 10: Future Agenda Items

None

Item 11: Public Comment

None

Item 12: Adjournment

The Small Business Commission meeting was adjourned at 12:00 PM