



COUNTY OF LOS ANGELES SMALL BUSINESS COMMISSION

BOARD OF SUPERVISORS

Hilda L. Solis
Mark Ridley-Thomas
Sheila Kuehl
Janice Hahn
Kathryn Barger

"To Enrich Lives Through Effective and Caring Service"

Commission Meeting Minutes

Wednesday, October 9, 2019

09:30 a.m. – 11:30 a.m.

Kenneth Hahn Hall of Administration

Room 739 – 7th floor

500 W Temple St., Los Angeles, CA 90012

Item 1: Call to Order: Co-Chair Doi called the meeting to order at 09:34 a.m.

Item 2: Roll Call and Confirmation of Quorum: Roll call was taken, and the quorum requirement was met.

Present

- 1st District:** Kerry Doi, Andrew Rodriguez, Rose Acosta-Yonai
- 2nd District:** Angela Gibson, Mark Robertson, Steven Temple, Ky Chueon Kim
- 3rd District:** Christine Hershey, Lisa Miller, Todd Flora, Amy Ablakat
- 4th District:** Cindy Allen, Anna Wu, Ann Carpenter
- 5th District:** Tyrone Hampton, Frieda Hovsepian, Anthony Williams

Absent

- 1st District:** Diane Araujo
- 2nd District:** Gene Hale
- 3rd District:** Sharon Brown
- 4th District:** Lucia Moreno-Linares, Patrick Wilson
- 5th District:** Josef Essavi, Onnik Mehrabian

Staff Joseph Nicchitta, Rafael Carbajal, Christian Olmos, Chavon Smith, Fernando Nieto, Francisco Mendez

Public Eddie Smith, Sophie Smith

Item 3: Approval of Small Business Commission Minutes

Commissioner Miller moved to approve the minutes of the Small Business Commission (SBC) meeting for July 10, 2019. The motion was seconded by Commissioner Carpenter. Motion passed unanimously.

Item 4: 2020 Meeting Calendar

The 2020 SBC meeting calendar was presented to the Commission. After minor revisions were mentioned regarding a conflicting date, a motion was created by Commissioner Carpenter to change the SBC meeting time to 10:00 a.m. – 11:45 a.m. The motion was seconded by Commissioner Hershey. Motion passed unanimously.

Commissioner Hampton motioned to change the Small Business Committee meeting location to the Kenneth Hahn Hall of Administration Room B-83 for the first half of the of 2020 and to the Hall of Records for the second half. Commissioner Williams seconded the motion. Motion passed unanimously.

Item 5: Department of Regional Planning - Alternative Financial Services (AFS) Ordinance

Larry Jaramillo, Principal Regional Planner, provided information on the existing AFS Ordinance which aims at ensuring that alternate financial services within Los Angeles County comply with zoning requirements and newly established regulations. In return, these regulations will attempt to reduce the use of predatory loan businesses by the public.

Item 6: County Counsel – Conflict of Interest Rules

Cassandra Lo, Deputy County Counsel, provided the SBC with an overview of the conflict of interest rules that pertain to government officials. Along with the rules, the SBC was informed about the potential consequences that would result if these rules are broken.

Item 7: Nomination Committee

Commissioner Hershey moved to establish a Nomination Committee to facilitate nominations for the 2020 Chair and Vice Chair for the SBC. Commissioner Robertson seconded the motion. After a roll call vote, the motion passed unanimously. Co-Chair Doi asked the SBC for a volunteer to Chair the Nomination Committee as well as a volunteer representing each Supervisorial district to assist in the nomination process. Commissioners Flora, Carpenter, Hovsepian and Robertson as Chair of the Nomination Committee volunteered to serve.

Item 8: Committee Updates

Commissioner Miller provided Economic Development and Outreach Committee updates that include planned roundtables, signage programs, access to capital and workshops. Commissioner Williams provided an update of the Procurement and Reciprocity Committee meeting that included information on the Simplified Acquisition Process, the expansion to the Master Agreements and attempts made to enhance the opportunities available for small businesses.

Item 9: Office of Small Business

Fernando Nieto from the Office of Small Business (OSB), provided metrics on vendor utilization, vender certifications, and outreach events hosted and attended by OSB staff.

Item 10: Department Update

Rafael Carbajal, Chief Deputy Director, provided updates on a board motion that planned on banning flavored tobacco county wide. Small businesses impacted by this motion will be able to receive consulting services from the Department of Consumer and Business Affairs (DCBA). Mr. Carbajal also mentioned that DCBA has onboarded a consultant to assist with Certified Business Enterprise (CBE) outreach in an effort to meet the 25% utilization goal. Finally, a candidate has been selected for the Deputy Director of Economic Development for DCBA and will be introduced at a future date.

Item 11: Future Agenda Items

- Alternative Financial Services Update
- Pay Day Loan Lending
- Outreach to Tech Companies
- Simplified Acquisition Program

Item 12: Public Comment

Eddie Smith, local business owner, commented on the challenges that he has encountered when dealing with large prime contractors and the lack of accessibility regarding contract acquisitions. Commissioner Miller made a comment on eliminating plastic bottles at future SBC meetings and the release of her new book. Commissioner Carpenter shared information on a tech showcase hosted by her company.

Item 13: Adjournment

Commissioner Hampton moved to adjourn the Small Business Commission meeting. The motion was seconded by Commissioner Robertson. Meeting was adjourned at 11:36 PM.