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# COUNTY OF LOS ANGELES SMALL BUSINESS COMMISSION

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BOARD OF SUPERVISORS

Hilda L. Solis  
Mark Ridley-Thomas  
Sheila Kuehl  
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*"To Enrich Lives Through Effective and Caring Service"*

## **Commission Meeting Minutes**

Wednesday, April 8, 2020  
10:00 a.m. – 11:45 a.m.

### **Meeting Held Via Teleconference**

**Item 1: Call to Order:** Chair Doi called the meeting to order at 10:10 a.m.

**Item 2: Roll Call and Confirmation of Quorum:** Roll call was taken, and the quorum requirement was met.

**Present**

- 1<sup>st</sup> District:** Kerry Doi
- 2<sup>nd</sup> District:** Angela Gibson, Mark Robertson, Steven Temple, Will Campbell
- 3<sup>rd</sup> District:** Christine Hershey, Lisa Miller, Todd Flora, Amy Ablakat
- 4<sup>th</sup> District:** Ann Carpenter
- 5<sup>th</sup> District:** Anthony Williams, Frieda Hovsepian

**Absent**

- 1<sup>st</sup> District:** Andrew Rodriguez, Diane Araujo, Rose Acosta-Yonai
- 2<sup>nd</sup> District:** Ky Chueon Kim
- 3<sup>rd</sup> District:** Sharon Brown
- 4<sup>th</sup> District:** Cindy Allen, Lucia Moreno-Linares, Anna Wu, Patrick Wilson
- 5<sup>th</sup> District:** Josef Essavi, Tyrone Hampton, Onnik Mehrabian

**Staff**

Joseph Nicchitta, Rafael Carbajal, Azusena Favela, Christian Olmos, Chavon Smith, David Diaz, Francisco Mendez, Dana Pratt, Yvonne Sandoval, Carolina Medina, Fernando Nieto

**Public**           None

### **Item 3: Approval of Small Business Commission Minutes**

Commissioner Robertson moved to approve the minutes of the Small Business Commission (SBC) meeting for January 8, 2020. The motion was seconded by Commissioner Hershey. Motion was passed with Commissioner Carpenter abstaining from the vote.

### **Item 4: Commissioner Welcome**

Newly appointed Commissioner Will Campbell, from the Second Supervisorial District, was introduced to the SBC and general public. After Commissioner Campbell gave a brief introduction and biography, he was welcomed by Chair Doi and all present Commissioners.

### **Item 5: Department of Consumer and Business Affairs (DCBA) COVID-19 Efforts and Responses**

Joseph Nicchitta, Director of DCBA, provided information and updates on the Departments efforts to respond to COVID-19. Updates included, the launch of the Business and Worker Disaster Help Center which provides information on the availability of resources for businesses, workers, tenants and landlords impacted by the current health crisis and the recently implemented eviction moratorium which would provide eviction protections to tenants. Mr. Nicchitta also mentioned that

the Department is closely monitoring all price gouging and scam incidences reported by Los Angeles County residents. Azusena Favela, Deputy Director of Economic Development, mentioned that even though the Department has shifted to a 100% telework schedule, all services provided by DCBA are offered. Ms. Favela also provided information on multiple relief loan funds for small businesses impacted by COVID 19.

#### **Item 6: Resolution for Countywide Relief Loan Fund - SBC**

Chair Doi proposed that the SBC draft and pass a resolution that would show the Commissions support for the creation of a Countywide relief loan fund to assist small businesses and support the efforts made by DCBA in response to COVID-19. The Commission decided that it should wait until there was more information on DCBA's planned relief loan fund program and would propose a resolution at a future meeting. Commissioner Carpenter proposed the creation of an Ad-Hoc Committee that would aim at reviewing DCBA's implementation of these programs. Sayuj Panicker, County Counsel, recommended that an Ad-Hoc Committee should not be created since the Commission must conduct business as a whole. The Ad-Hoc Committee was not created.

#### **Item 7: SBC Committee Updates**

Commissioner Williams stated that the Procurement and Reciprocity Committee received a presentation on the U.S Census and addressed its updates during the previous agenda items. Commissioner Robertson mentioned that the Economic Development and Outreach Committee held its first meeting of 2020 on February 7<sup>th</sup> and received a presentation on the East Los Angeles Entrepreneur Center.

#### **Item 8: Office of Small Business Update**

The OSB update was provided in advance via email and via the DCBA website for members of the public.

#### **Item 9: Future Agenda Items**

- Resolution in support of a relief loan fund
- Review of relief loan programs at Executive committee meeting

#### **Item 10: Public Comment**

There were no members of the public present to provide a public comment.

#### **Item 11: Adjournment**

Commissioner Carpenter moved to adjourn the Small Business Commission meeting. The motion was seconded by Commissioner Robertson. Meeting was adjourned at 11:47 a.m.