



COUNTY OF LOS ANGELES

Small Business Commission

BOARD OF SUPERVISORS

Hilda L. Solis
Mark Ridley-Thomas
Sheila Kuehl
Janice Hahn
Kathryn Barger

PROCUREMENT & RECIPROCITY COMMITTEE MINUTES

Friday, June 26, 2020

9:00 a.m. – 10:00 a.m.

Meeting Held Via Teleconference

Item 1: Call to Order

Chair Williams called the meeting to order at 09:05 a.m.

Item 2: Roll Call and Confirmation of Quorum

Roll call was taken and the quorum requirement was met.

Present: Angela Gibson, Anthony Williams, Diane Araujo, Kerry Doi, Frieda Hovsepan
Absent: Todd Flora
Staff: Azusena Favela, Christian Olmos, Francisco Mendez
Public: None

Item 3: Approval of Procurement and Reciprocity Committee Minutes

Commissioner Gibson moved to approve the minutes of the November 8, 2019, Small Business Procurement and Reciprocity Committee meeting. The motion was seconded by Commissioner Doi. Motion was approved.

Item 4: Small Business Commission (SBC) – Statement of Principals – Commissioner Flora

Commissioner Flora was unavailable to present his draft version of the Statement of Principles. Committee Chair Williams requested to add this item to a future agenda for discussion.

Item 5: Department of Consumer and Business Affairs (DCBA) – COVID-19 and Civil Unrest Efforts and Responses

Azusena Favela, Deputy Director of Economic Development, shared updates regarding the information shared on Los Angeles County Disaster and Worker Help Center, information on the relief loan funds that will be made available for small businesses impacted by COVID-19. Currently, additional relief loan funds are planned for Fall of 2020.

Item 6: Future Agenda Items

- Statement of Principals
- Grant Funding Update
- Information on Los Angeles County Purchasing during COVID-19

Item 7: Public Comment

Jerry Plumber from ISD provided information on ISD efforts during COVID-19 and shared information regarding a planned Virtual Vendor Fair hosted in collaboration with DCBA.

Item 8: Adjournment

Commissioner Doi moved to adjourn the Small Business Procurement and Reciprocity Committee meeting. Commissioner Gibson seconded the motion. The meeting was adjourned at 10:02 a.m.