



COUNTY OF LOS ANGELES SMALL BUSINESS COMMISSION

Members of the Board

Hilda L. Solis
Mark Ridley-Thomas
Sheila Kuehl
Janice Hahn
Kathryn Barger

Commissioners

Chair

Kerry Doi
First District

Vice Chair

W. Steven Temple
Second District

Diane L. Araujo
First District

Andrew E. Rodriguez
First District

Rose Acosta- Yonai
First District

Angela Gibson
Second District

Mark J. Robertson
Second District

Will Campbell
Second District

Ky Chueon Kim
Second District Alternate

Sharon E. Brown
Third District

R. Christine Hershey
Third District

Lisa Miller
Third District

Todd D. Flora
Third District

Amy Ablakat
Third District Alternate

Cindy Allen
Fourth District

Lucia Moreno-Linares
Fourth District

Anna Wu
Fourth District

Ann Carpenter
Fourth District

Patrick Wilson
Fourth District Alternate

Anthony Williams
Fifth District

Frieda Hovsepian
Fifth District

Jozef Essavi
Fifth District

Tyrone Hampton
Fifth District

Onnik Mehrabian
Fifth District Alternate

REGULAR MEETING NOTICE AND AGENDA

Meeting Held Via Teleconference

Wednesday, October 21, 2020

10:00 a.m. - 11:45 a.m.

Web Access: [Small Business Commission Meeting Link](#)

Web Access Password: DCBASBC!

Phone Access Number: +1-213-306-3065

Phone Access Code/Meeting Number: 126 590 3844

I. ADMINISTRATIVE MATTERS

- 1) Call to Order
- 2) Roll Call and Confirmation of Quorum
- 3) Approval of Regular Meeting Minutes for:
 - a. July 8, 2020 (**Action Item**)
- 4) Approval of 2021 Commission Meeting Calendar (**Action Item**)
- 5) Introduction of Department of Consumer and Business Affairs (DCBA)
Acting Director, Rafael Carbajal

II. DISCUSSIONS

- 6) Establishment of Small Business Commission (SBC) Nomination Committee
 - a. The SBC will establish the Nomination Committee to select Chair and Vice-Chair of the SBC for the 2021 calendar year. (**Action Item**)

III. PRESENTATIONS

- 7) Internal Services Department (ISD) – Simplified Acquisition Process (SAP) Update
 - a. Michael Owh, General Manager of Purchasing and Contracting Services for ISD, will provide information and updates regarding the SAP.
(**Discussion and Possible Action Item**)
- 8) DCBA - Hall of Records Move Progress
 - a. Azusena Favela, Deputy Director of Economic Development for DCBA, will share information and images regarding the new headquarters of DCBA at the Hall of Records.



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9) DCBA- COVID-19 Recovery Fund Update

- a. Azusena Favela, Deputy Director of Economic Development for DCBA, will share information on the deployment of small business grants through the LA Regional COVID-19 Recovery Fund.

IV. UPDATES

10) Small Business Committee Updates

- a. Chairs of the Procurement and Reciprocity and the Economic Development and Outreach Committees will provide updates to the SBC.

I. MISCELLANEOUS

11) Future Agenda Items

12) Public Comment

13) Adjournment

NEXT MEETING: January 13, 2020

10:00 a.m.- 11:45 a.m.

Location and Format TBD

500 W. Temple Street, Room B-96, Los Angeles, CA 90012-2706
Telephone (213) 974-1452 * (800) 593-8222 Fax (213) 687-1137 * Website: dcba.lacounty.gov

Please note that public comment will be accepted by e-mail or mail.

You may submit public comment by e-mail to DCBA_Commissions@DCBA.lacounty.gov
or by mail to:

Attention:
Department of Consumer and Business Affairs
500 West Temple Street, Room B96
Los Angeles, CA 90012.

Written public comment or documentation must be submitted no later than 5:00 p.m. the day before the scheduled meeting. Please include the Agenda item and meeting date in your correspondence.
Correspondence received shall become part of the official record.

LOBBYIST REGISTRATION

Any person who seeks support or endorsement from the Commission on any official action may be subject to the provisions of Los Angeles County Code, Chapter 2.160 relating to lobbyists. Violation of the lobbyist ordinance may result in a fine and other penalty. For further information, call (213) 974-1093.

ACCOMMODATIONS

Accommodations, American Sign Language (ASL) interpreters, or assisted listening devices are available with at least three business days' notice before the meeting date. Agendas in Braille and/or alternate formats are available upon request. Please telephone (213) 974-1431 (voice) or (213) 974-1707 (TDD), from 8:00 a.m. - 5:00 p.m., Monday through Friday.

Para Información en español, por favor comuníquese a la oficina de Servicios de Comisión al numero (213) 974-1431 entre 8:00 a.m. Y 5:00 p.m. lunes a viernes.

SUPPORTING DOCUMENTATION

Supporting documentation can be obtained at the Department of Consumer and Business Affairs, Kenneth Hahn Hall of Administration, 500 West Temple Street, Room B-96, Los Angeles, CA 90012 during normal business hours: Monday – Friday, 8:00 A.M. – 4:30 P.M.