



COUNTY OF LOS ANGELES

Small Business Commission

BOARD OF SUPERVISORS

Hilda L. Solis
Mark Ridley-Thomas
Sheila Kuehl
Janice Hahn
Kathryn Barger

EXECUTIVE COMMITTEE MINUTES

Friday, August 14, 2020

10:15 a.m. – 11:15 a.m.

Meeting Held Via Teleconference

Item 1: Call to Order

Chair Doi called the meeting to order at 10:17 a.m.

Item 2: Roll Call and Confirmation of Quorum

Roll call was taken and the quorum requirement was met.

Present: Kerry Doi, Steven Temple, Anthony Williams, Mark Robertson

Absent: None

Staff: Azusena Favela, Christian Olmos, Francisco Mendez,

Public: None

Item 3: Approval of Executive Committee Meeting Minutes

Commissioner Temple moved to approve the minutes of the June 26, 2020, Small Business Executive Committee meeting. The motion was seconded by Commissioner Robertson. Motion was passed unanimously.

Item 4: Administrative Matter – Small Business Commission (SBC) 2021 Meeting Calendar

Francisco Mendez, Department of Consumer and Business Affairs (DCBA) Commission Services Liaison, presented the draft version of the Small Business Commission (SBC) 2021 Meeting Calendar. After minor revisions were suggested, Commissioner Robertson moved to present the draft SBC 2021 Meeting Calendar at a future SBC meeting for full approval by the Commission. Commissioner Williams seconded the motion. Motion passed unanimously.

Item 5: Administrative Matter – SBC 2020 Nomination Committee

Francisco Mendez, DCBA Commission Services Liaison, shared information on the procedures of the 2020 Nomination Committee for selection of Chair and Vice-Chair of the SBC for 2021. The Nomination Committee will be established at the next full SBC meeting.

Item 6: Committee Update

Commissioner Williams informed the Executive Committee that the Procurement and Reciprocity Committee received information on contractor bonding and outreach efforts made to target businesses interested in attending trainings. Commissioner Robertson informed the Executive Committee that the Economic Development and Outreach Committee will meet at the conclusion of the Executive Committee meeting, but did receive a presentation on the Alternative Financial Services Ordinance from the Department of Regional Planning at the previously held Committee meeting.

Item 7: Department of Consumer and Business Affairs (DCBA) – COVID-19 Efforts and Responses

Azusena Favela, Deputy Director of Economic Development, and Christian Olmos, Programs Chief, provided updates regarding the efforts and responses made by DCBA to assist small business impacted by COVID-19. Among the updates presented, an update on the relief loan recovery fund was provided.

Item 8: Future Agenda Items

- Bonding updates

Item 9: Public Comment

None

Item 10: Adjournment

Commissioner Temple moved to adjourn the Small Business Executive Committee meeting. Commissioner Robertson seconded the motion. The meeting was adjourned at 11:19 a.m.