



# COUNTY OF LOS ANGELES CONSUMER AFFAIRS ADVISORY COMMISSION

Board of Supervisors

Hilda L. Solis  
Holly J. Mitchell  
Sheila Kuehl  
Janice Hahn  
Kathryn Barger

*"To Enrich Lives Through Effective and Caring Service"*

## Commissioners

### Chair

Mike Gomez  
First District

### Vice Chair

Joan Patsy Ostroy  
Third District

Farrell J. Chiles  
First District

Mark Ramos  
First District

Eugene Hale  
Second District

Gregory Gorman  
Second District

Ronnie Jayne  
Second District

Eugene Willis Jr.  
Third District

Charline Sistrunk  
Fourth District

Marcel Rodarte  
Fourth District

Mark Waronek  
Fourth District

Vivian Chan  
Fifth District

Daniel Deng  
Fifth District

Harry Leon  
Fifth District

## REGULAR MEETING NOTICE AND AGENDA Tuesday, December 29, 2020 10:30 AM – 12:00 PM

[CAAC Meeting Link](#)

Web Access Password: DCBACAAC!

Phone Access Number: +1-213-306-3065

Access Code/Meeting Number: 126 254 6093

## I. ADMINISTRATIVE MATTERS

- 1) Call to Order
- 2) Roll Call and Confirmation of Quorum
- 3) Approval of Regular Meeting Minutes for:
  - November 19, 2020 (**Action Item**)
- 4) Approval of Consumer Affairs Advisory Commission (CAAC) 2021 Meeting Calendar
  - The CAAC will review and approve the CAAC 2021 Meeting Calendar. (**Action Item**)
- 5) 2021 Nominations and Elections Update
  - Francisco Mendez, Department of Consumer and Business Affairs (DCBA) Commission Services Liaison, will provide an update on the nomination and election process for 2021 Chair and Vice-Chair of the CAAC.

## II. PRESENTATIONS

- 6) DCBA – Update on Assembly Bill (AB) 3088
  - Maritza Gutierrez, Chief of Counseling and Mediation, will share an update on how AB 3088 has impacted the mediation process administered by DCBA, as well as information on newly developed tools and resources developed to assist litigants through the mediation process. (**Discussion**)
- 7) DCBA – Information on Common Scams
  - Keven Chavez, DCBA Public Information Officer, will share information on how to identify and avoid common scams targeting Los Angeles County residents.

Next Meeting: **January 21, 2021**  
10:30 a.m. – 12:00 p.m.  
Teleconference via WEBEX

500 W. Temple Street, Room B-96, Los Angeles, CA 90012-2706  
Telephone (213) 974-1452 \* (800) 593-8222 \* Fax (213) 687-1137 \* Website: [dcba.lacounty.gov](http://dcba.lacounty.gov)



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## III. MISCELLANEOUS

- 8) CAAC Legislative and Public Information Committee Updates
- 9) DCBA Department Update
- 10) CAAC Future Agenda Items
- 11) Public Comment
- 12) Adjournment

**Please note that public comment will be accepted by e-mail or mail.**

You may submit public comment by e-mail to: [DCBA\\_Commissions@DCBA.lacounty.gov](mailto:DCBA_Commissions@DCBA.lacounty.gov)

or by mail to:

Attention:

Department of Consumer and Business Affairs  
500 West Temple Street, Room B96  
Los Angeles, CA 90012.

Written public comment or documentation must be submitted no later than 5:00 p.m. the day before the scheduled meeting. Please include the Agenda item and meeting date in your correspondence. Correspondence received shall become part of the official record.

### **LOBBYIST REGISTRATION**

Any person who seeks support or endorsement from the Commission on any official action may be subject to the provisions of Los Angeles County Code, Chapter 2.160 relating to lobbyists. Violation of the lobbyist ordinance may result in a fine and other penalty. For further information, call (213) 974-1093.

### **ACCOMMODATIONS**

Accommodations, American Sign Language (ASL) interpreters, or assisted listening devices are available with at least three business days' notice before the meeting date. Agendas in Braille and/or alternate formats are available upon request. Please telephone (213) 974-1431 (voice) or (213) 974-1707 (TDD), from 8:00 a.m. - 5:00 p.m., Monday through Friday.

Para Información en español, por favor comuníquese a la oficina de Servicios de Comisión al numero (213) 974-1431 entre 8:00 a.m. Y 5:00 p.m. lunes a viernes.

### **SUPPORTING DOCUMENTATION**

Supporting documentation can be obtained at the Department of Consumer and Business Affairs, Kenneth Hahn Hall of Administration, 500 West Temple Street, Room B-96, Los Angeles, CA 90012 during normal business hours: Monday – Friday, 8:00 A.M. – 4:30 P.M