



COUNTY OF LOS ANGELES

Small Business Commission

Board of Supervisors

Hilda L. Solis
Holly J. Mitchell
Sheila Kuehl
Janice Hahn
Kathryn Barger

EXECUTIVE COMMITTEE MINUTES

Friday, November 13, 2020

10:15 a.m. – 11:15 a.m.

Meeting Held Via Teleconference

Item 1: Call to Order

Chair Doi called the meeting to order at 10:21 a.m.

Item 2: Roll Call and Confirmation of Quorum

Roll call was taken and the quorum requirement was met.

Present: Kerry Doi, Steven Temple, Anthony Williams, Mark Robertson

Absent: None

Staff: Azusena Favela, Christian Olmos, Francisco Mendez

Public: None

Item 3: Approval of Executive Committee Meeting Minutes

Commissioner Temple moved to approve the minutes of the August 14, 2020, Small Business Executive Committee meeting. The motion was seconded by Commissioner Robertson. Motion was passed unanimously.

Item 4: Administrative Matter – Small Business Commission (SBC) Nominating Committee

Francisco Mendez, Department of Consumer and Business Affairs (DCBA) Commission Services Liaison, shared information regarding the nomination and election process for the selection of 2021 Chair and Vice-Chair of the SBC. Mr. Mendez also mentioned that the first meeting of the Nominating Committee has been scheduled for November 20, 2020 at 11:00 AM.

Item 5: DCBA – Update on Contractor Bonding

Azusena Favela, DCBA Deputy Director of Economic Development, and Christian Olmos, DCBA Programs Chief, provided updates on contractor bonding assistance and programs available to contractors. Among the updates shared, the Executive Committee was informed about a recent Los Angeles County Board of Supervisors (BOS) motion to approve additional resources for contractors.

Item 6: SBC Committee Updates

Commissioner Williams informed the Executive Committee that the Procurement and Reciprocity Committee received an update on contractor bonding and the recently passed BOS motion that provides additional assistance to contractors. Commissioner Robertson informed the Executive Committee that the Economic Development & Outreach Committee will meet at the conclusion of the Executive Committee meeting and will receive a summary of current certifiable small business.

Item 7: Future Agenda Items

- Bonding updates
- Economic Forecast from WDACS or LACDA

Item 8: Public Comment

None

Item 9: Adjournment

Commissioner Temple moved to adjourn the Small Business Executive Committee meeting.

Commissioner Robertson seconded the motion. The meeting was adjourned at 11:01 a.m.