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# COUNTY OF LOS ANGELES

## Consumer Affairs Advisory Committee

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BOARD OF SUPERVISORS

Hilda L. Solis  
Holly J. Mitchell  
Sheila Kuehl  
Janice Hahn  
Kathryn Barger

### EXECUTIVE COMMITTEE MINUTES

Friday, December 18, 2020

10:00 a.m. – 11:00 a.m.

Meeting Held Via Teleconference

#### Item 1: Call to Order

Executive Committee Chair Gomez called the meeting to order at 10:00 a.m.

#### Item 2: Roll Call and Confirmation of Quorum

Roll call was taken and the quorum requirement was met.

**Present:** Mike Gomez, Gregory Gorman, Joan Patsy Ostroy, Ronnie Jayne  
**Absent:** None  
**DCBA Staff:** Maggie Becerra, Francisco Mendez  
**Public:** None

#### Item 3: Approval of Executive Committee Meeting Minutes

Commissioner Gorman moved to approve the minutes of the October 16, 2020, Consumer Affairs Advisory Commission (CAAC) Executive Committee meeting. The motion was seconded by Commissioner Ostroy. Motion passed unanimously.

#### Item 4: Administrative Matter – CAAC 2021 Meeting Calendar

Francisco Mendez, Department of Consumer and Business Affairs (DCBA) Commission Liaison, presented the CAAC 2021 Meeting Calendar to the Executive Committee for review. After a minor correction was made to the September 16, 2021 meeting date, Commissioner Ostroy moved that the 2021 Meeting Calendar be sent to the full CAAC for review and approval, pending the corrections. Commissioner Gorman seconded the motion. Motion passed unanimously.

#### Item 5: CAAC 2021 Nomination Update

Francisco Mendez, DCBA Commission Liaison, shared information and updates regarding the upcoming election for 2021 Chair and Vice-Chair of the CAAC. Among the updates, information on the election procedures, dates, and quorum requirements was also shared.

#### Item 6: Administrative Matter – CAAC Committee Interest Cards

Francisco Mendez, DCBA Commission Liaison, shared information on the Committee Interest Cards that will be distributed at the first CAAC meeting of 2021 to determine CAAC Committee membership. Information on the selection of Committee Chairs was also shared.

#### Item 7: CAAC Public Information and Legislative Committee Updates

Commissioner Gorman stated that the Legislative Committee received information on Assembly Bill 3088, which grants additional eviction protections to Los Angeles County residents and how it has impacted the DCBA mediation process and program. Commissioner Gorman recommended that this agenda item be presented at the next CAAC meeting. Commissioner Jayne stated that the Public Information Committee received information on common holiday scams and general

scams targeting Los Angeles County residents. Commissioner Jayne recommended that this information be shared at the first CAAC meeting of 2021.

**Item 8: Future Agenda Items**

- AB 3088 and Impacts to DCBA Mediation Program at Full CAAC Meeting
- Presentation on Common Scams at Full CAAC Meeting
- Roll out of COVID-19 Vaccine Presentation from Department of Public Health
- Eviction Moratorium

**Item 7: Public Comment**

None.

**Item 8: Adjournment**

Commissioner Jayne moved to adjourn the CAAC Executive Committee meeting. Commissioner Ostroy seconded the motion. The meeting was adjourned at 10:44 a.m.