



COUNTY OF LOS ANGELES SMALL BUSINESS COMMISSION

Board of Supervisors

Hilda L. Solis
Holly J. Mitchell
Sheila Kuehl
Janice Hahn
Kathryn Barger

Commissioners

Chair

Mark J. Robertson
Second District

Vice Chair

W. Steven Temple
Second District

Diane L. Araujo
First District

Kerry Doi
First District

Andrew E. Rodriguez
First District

Rose Acosta- Yonai
First District

Will Campbell
Second District

Angela Gibson
Second District

Ky Chueon Kim
Second District Alternate

James Conlon
Third District

Todd D. Flora
Third District

R. Christine Hershey
Third District

Lisa Miller
Third District

Amy Ablakat
Third District Alternate

Cindy Allen
Fourth District

Ann Carpenter
Fourth District

Lucia Moreno-Linares
Fourth District

Anna Wu
Fourth District

Patrick Wilson
Fourth District Alternate

Jozef Essavi
Fifth District

Tyrone Hampton
Fifth District

Frieda Hovsepian
Fifth District

Anthony Williams
Fifth District

Onnik Mehrabian
Fifth District Alternate

REGULAR MEETING NOTICE AND AGENDA

Meeting Held Via Teleconference

Wednesday, April 21, 2021

10:00 a.m. - 11:45 a.m.

Web Access: [SBC Meeting Link](#)

Web Access Password: SBCDCBA!

Phone Access Number: +1-213-306-3065

Phone Access Code/Meeting Number: 182 676 0485

I. ADMINISTRATIVE MATTERS

- 1) Call to Order
- 2) Roll Call and Confirmation of Quorum
- 3) Approval of Regular Meeting Minutes for:
 - a. January 13, 2021 (**Action Item**)
- 4) Small Business Commission (SBC) – 2020 Annual Report
 - a. The SBC will review and approve their 2020 annual report.
(**Discussion and Possible Action Item**)
- 5) SBC – 2021 Commission Goals
 - a. The SBC will discuss and review the 2021 SBC goals drafted by the SBC Executive Committee and included in the 2020 Annual Report.
(**Discussion and Possible Action Item**)

II. PRESENTATIONS

- 6) Internal Services Department (ISD) –New Procurement Platform
 - a. Michael Owh, Chief Deputy Director for ISD, will share information on efforts made to onboard a new procurement platform to streamline the contracting processes and enhance data tracking. (**Discussion and Possible Action Item**)

III. DISCUSSIONS

- 7) SBC – Letter of Support for Permanent SBU Goals
 - a. The SBC will discuss the drafting of a letter of support to the Director of the Department that recommends that the 25% and 3% SBU goals not sunset in 2021. (**Discussion and Possible Action Item**)

III. UPDATES

- 8) SBC Procurement and Reciprocity and Economic Development & Outreach Committee Updates



COUNTY OF LOS ANGELES SMALL BUSINESS COMMISSION

Board of Supervisors

Hilda L. Solis
Holly J. Mitchell
Sheila Kuehl
Janice Hahn
Kathryn Barger

Commissioners

Chair

Mark J. Robertson
Second District

Vice Chair

W. Steven Temple
Second District

Diane L. Araujo
First District

Kerry Doi
First District

Andrew E. Rodriguez
First District

Rose Acosta- Yonai
First District

Will Campbell
Second District

Angela Gibson
Second District

Ky Chueon Kim
Second District Alternate

James Conlon
Third District

Todd D. Flora
Third District

R. Christine Hershey
Third District

Lisa Miller
Third District

Amy Ablakat
Third District Alternate

Cindy Allen
Fourth District

Ann Carpenter
Fourth District

Lucia Moreno-Linares
Fourth District

Anna Wu
Fourth District

Patrick Wilson
Fourth District Alternate

Jozef Essavi
Fifth District

Tyrone Hampton
Fifth District

Frieda Hovsepian
Fifth District

Anthony Williams
Fifth District

Onnik Mehrabian
Fifth District Alternate

9) DCBA - Los Angeles Regional Covid-19 Recovery Fund Update

- a. Azusena Favela, Deputy Director of Economic Development for DCBA, will share information on the deployment of small business grants through the Los Angeles Regional COVID-19 Recovery Fund.

10) DCBA – Office of Small Business Update

- a. Staff from OSB will provide metrics on vender certifications and outreach events hosted and attended by OSB staff.

11) DCBA Department Update

IV. MISCELLANEOUS

12) Future Agenda Items

13) Public Comment

14) Adjournment

NEXT MEETING: July 14, 2021

10:00 a.m.- 11:45 a.m.

Location and Format To Be Determined Based on Brown Act Suspensions

320 W. Temple Street, Room G-10, Los Angeles, CA 90012-2706
Telephone (213) 974-1452 * (800) 593-8222 Fax (213) 687-1137 * Website: dcba.lacounty.gov

Please note that public comment will be accepted by e-mail or mail.

You may submit public comment by e-mail to DCBA_Commissions@DCBA.lacounty.gov
or by mail to:

Attention:
Department of Consumer and Business Affairs
320 West Temple Street, Room G-10
Los Angeles, CA 90012.

Written public comment or documentation must be submitted no later than 5:00 p.m. the day before the scheduled meeting. Please include the Agenda item and meeting date in your correspondence. Correspondence received shall become part of the official record.

LOBBYIST REGISTRATION

Any person who seeks support or endorsement from the Commission on any official action may be subject to the provisions of Los Angeles County Code, Chapter 2.160 relating to lobbyists. Violation of the lobbyist ordinance may result in a fine and other penalty. For further information, call (213) 974-1093.

ACCOMMODATIONS

Accommodations, American Sign Language (ASL) interpreters, or assisted listening devices are available with at least three business days' notice before the meeting date. Agendas in Braille and/or alternate formats are available upon request. Please telephone (213) 974-1431 (voice) or (213) 974-1707 (TDD), from 8:00 a.m. - 5:00 p.m., Monday through Friday.

Para Información en español, por favor comuníquese a la oficina de Servicios de Comisión al numero (213) 974-1431 entre 8:00 a.m. Y 5:00 p.m. lunes a viernes.

SUPPORTING DOCUMENTATION

Supporting documentation can be obtained at the Department of Consumer and Business Affairs, Hall of Records, 320 West Temple Street, Room G-10, Los Angeles, CA 90012 during normal business hours: Monday – Friday, 8:00 A.M. – 4:30 P.M.