



COUNTY OF LOS ANGELES CONSUMER AFFAIRS ADVISORY COMMISSION

Board of Supervisors

Hilda L. Solis
Holly J. Mitchell
Sheila Kuehl
Janice Hahn
Kathryn Barger

"To Enrich Lives Through Effective and Caring Service"

Commissioners

Chair

Joan Patsy Ostroy
Third District

Vice Chair

Gregory Gorman
Second District

Farrell J. Chiles
First District

Mark Ramos
First District

Mike Gomez
First District

Eugene Hale
Second District

Ronnie Jayne
Second District

Eugene Willis Jr.
Third District

Michelle Katz
Third District

Charline Sistrunk
Fourth District

Mark Waronek
Fourth District

Scott Houston
Fourth District

Vivian Chan
Fifth District

Daniel Deng
Fifth District

Harry Leon
Fifth District

REGULAR MEETING NOTICE AND AGENDA

Thursday, May 20, 2021

10:30 AM – 12:00 PM

Web Access: [CAAC Meeting Link](#)

Web Access Password: DCBACAAC!

Phone Access Number: +1-213-306-3065

Access Code/Meeting Number: 182 973 6032

I. ADMINISTRATIVE MATTERS

- 1) Call to Order
- 2) Roll Call and Confirmation of Quorum
- 3) Approval of Regular Meeting Minutes for:
 - January 21, 2021 (**Action Item**)
- 4) Consumer Affairs Advisory Commission (CAAC) – New Commissioner Welcome
 - Newly appointed CAAC Commissioner Michelle Katz, 3rd Supervisorial District, and Commissioner Scott Houston, 4th Supervisorial District, will provide brief introductions. (**Discussion**)
- 5) Consumer Affairs Advisory Commission (CAAC) 2020 Annual Report
 - The CAAC will discuss and review the draft version of their 2020 Annual Report. (**Discussion and Possible Action Item**)
- 6) CAAC Goals for Calendar Year 2021
 - The CAAC will discuss and establish the CAAC Goals for 2021. (**Discussion and Possible Action Item**)

II. PRESENTATIONS

- 7) Department of Consumer and Business Affairs (DCBA) – Small Claims and Mediation Program Process
 - As recommended by the CAAC Legislative Committee, Jessica Diaz, Consumer and Business Affairs Representative II, will share information on the DCBA Small Claims and Mediation process available for Los Angeles County residents who need matters resolved via the small claims court or through mediation. (**Discussion and Possible Action Item**)



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III. MISCELLANEOUS

- 8) CAAC Legislative and Public Information Committee Updates
- 9) DCBA Department Update
- 10) CAAC Future Agenda Items
- 11) Public Comment
- 12) Adjournment

Next Meeting: **July 15, 2021**

10:30 a.m. – 12:00 p.m.

Meeting Location and Format to be Determined Based on Brown Act Suspensions

320 W. Temple Street, Room G-10, Los Angeles, CA 90012-2706
Telephone (213) 974-1452 * (800) 593-8222 * Fax (213) 687-1137 * Website: dca.lacounty.gov

Please note that public comment will be accepted by e-mail or mail.

You may submit public comment by e-mail to: DCBA_Commissions@DCBA.lacounty.gov

or by mail to:

Attention:

Department of Consumer and Business Affairs
500 West Temple Street, Room B96
Los Angeles, CA 90012.

Written public comment or documentation must be submitted no later than 5:00 p.m. the day before the scheduled meeting. Please include the Agenda item and meeting date in your correspondence. Correspondence received shall become part of the official record.

LOBBYIST REGISTRATION

Any person who seeks support or endorsement from the Commission on any official action may be subject to the provisions of Los Angeles County Code, Chapter 2.160 relating to lobbyists. Violation of the lobbyist ordinance may result in a fine and other penalty. For further information, call (213) 974-1093.

ACCOMMODATIONS

Accommodations, American Sign Language (ASL) interpreters, or assisted listening devices are available with at least three business days' notice before the meeting date. Agendas in Braille and/or alternate formats are available upon request. Please telephone (213) 974-1431 (voice) or (213) 974-1707 (TDD), from 8:00 a.m. - 5:00 p.m., Monday through Friday.

Para Información en español, por favor comuníquese a la oficina de Servicios de Comisión al numero (213) 974-1431 entre 8:00 a.m. Y 5:00 p.m. lunes a viernes.

SUPPORTING DOCUMENTATION

Supporting documentation can be obtained at the Department of Consumer and Business Affairs, Kenneth Hahn Hall of Administration, 500 West Temple Street, Room B-96, Los Angeles, CA 90012 during normal business hours: Monday – Friday, 8:00 A.M. – 4:30 P.M