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# COUNTY OF LOS ANGELES CONSUMER AFFAIRS ADVISORY COMMISSION

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Board of Supervisors

Hilda L. Solis  
Holly J. Mitchell  
Sheila Kuehl  
Janice Hahn  
Kathryn Barger

*"To Enrich Lives Through Effective and Caring Service"*

## Commissioners

### Chair

Joan Patsy Ostroy  
Third District

### Vice Chair

Gregory Gorman  
Second District

Farrell J. Chiles  
First District

Mark Ramos  
First District

Mike Gomez  
First District

Eugene Hale  
Second District

Ronnie Jayne  
Second District

Michelle Katz  
Third District

Charline Sistrunk  
Fourth District

Mark Waronek  
Fourth District

Scott Houston  
Fourth District

Vivian Chan  
Fifth District

Daniel Deng  
Fifth District

Harry Leon  
Fifth District

## REGULAR MEETING NOTICE AND AGENDA

### Meeting Held Via Teleconference

### Thursday, November 18, 2021

### 10:30 AM – 12:00 PM

Web Access: [CAAC Meeting Link](#)  
Web Access Password: DCBACAAC!  
Phone Access Number: +1-213-306-3065  
Access Code/Meeting Number: 2555 326 8011

## I. ADMINISTRATIVE MATTERS

- 1) Call to Order
- 2) Roll Call and Confirmation of Quorum
- 3) Approval of Regular Meeting Minutes for:
  - September 23, 2021 (**Action Item**)
- 4) 2022 Consumer Affairs Advisory Commission (CAAC) Meeting Calendar
  - The CAAC will review and approve their 2022 Commission and Committee meeting calendar. (**Action Item**)
- 5) 2022 CAAC Nomination and Election Procedures, and Guidelines Overview
  - Francisco Mendez, Department of Consumer and Business Affairs (DCBA) Commission Services Liaison, will share information on the nomination and election process for 2022 Chair and Vice-Chair of the CAAC.
- 6) 2022 CAAC Committee Interest Cards
  - Francisco Mendez will distribute the Committee Interest Card to the CAAC to begin gauging Commissioner interest in serving on the Legislative and/or Public Information Committees for 2022.
- 7) Updated Information on Assembly Bill 361 as related to the Los Angeles County COVID-19 Vaccination Policy for Commissioners
  - Francisco Mendez will share updated information on Assembly Bill 361, and the requirements under the COVID-19 Vaccination Policy for Commissioners.



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## II. UPDATES

- 8) DCBA Rent Stabilization Program – Los Angeles County COVID-19 Tenant Protections Resolution
- Scott Tretter, Consumer and Business Affairs Representative III, will share updated information regarding the Los Angeles County COVID-19 Tenant Protections Resolution, previously the Los Angeles County Eviction Moratorium. **(Discussion)**

## III. DISCUSSIONS

- 9) CAAC - Standing Item: Commissioner Report on Supervisorial District Needs
- Commissioner Ronnie Jayne, on behalf of the CAAC Commissioners from Supervisorial District 2, will provide a summary report on an identified need within Supervisorial District 2. **(Discussion and Possible Action Item)**

## IV. MISCELLANEOUS

- 10) CAAC Legislative and Public Information Committee Updates  
11) DCBA Department Update  
12) CAAC Future Agenda Items  
13) Public Comment  
14) Adjournment

Next Meeting: **January 20, 2021**

10:30 a.m. – 12:00 p.m.

Meeting Location and Format to be Determined According to Assembly Bill 361

**Please note that public comment will be accepted by e-mail or mail.**

You may submit public comment by e-mail to: [DCBA\\_Commissions@DCBA.lacounty.gov](mailto:DCBA_Commissions@DCBA.lacounty.gov)

or by mail to:

Attention:  
Department of Consumer and Business Affairs  
320 West Temple Street, Room G-10  
Los Angeles, CA 90012.

Written public comment or documentation must be submitted no later than 5:00 p.m. the day before the scheduled meeting. Please include the agenda item and meeting date in your correspondence. Correspondence received shall become part of the official record.

### **LOBBYIST REGISTRATION**

Any person who seeks support or endorsement from the Commission on any official action may be subject to the provisions of Los Angeles County Code, Chapter 2.160 relating to lobbyists. Violation of the lobbyist ordinance may result in a fine and other penalty. For further information, call (213) 974-1093.

### **ACCOMMODATIONS**

Accommodations, American Sign Language (ASL) interpreters, or assisted listening devices are available with at least three business days' notice before the meeting date. Agendas in Braille and/or alternate formats are available upon request. Please telephone (213) 974-1431 (voice) or (213) 974-1707 (TDD), from 8:00 a.m. - 5:00 p.m., Monday through Friday.

Para Información en español, por favor comuníquese a la oficina de Servicios de Comisión al numero (213) 974-1431 entre 8:00 a.m. Y 5:00 p.m. lunes a viernes.

### **SUPPORTING DOCUMENTATION**

Supporting documentation can be obtained at the Department of Consumer and Business Affairs Headquarters in Downtown Los Angeles, Hall of Records, 320 West Temple Street, Room G-10, Los Angeles, CA 90012, during normal business hours: Monday – Friday, 8:00 A.M. – 4:30 P.M.

Documentation can also be provided via mail or email by submitting a request to [DCBA\\_Commissions@DCBA.lacounty.gov](mailto:DCBA_Commissions@DCBA.lacounty.gov)