



COUNTY OF LOS ANGELES

Consumer Affairs Advisory Committee

BOARD OF SUPERVISORS

Hilda L. Solis
Holly J. Mitchell
Sheila Kuehl
Janice Hahn
Kathryn Barger

EXECUTIVE COMMITTEE MINUTES

Thursday, October 21, 2021

10:15 a.m. – 11:15 a.m.

Meeting Held Via Teleconference

Item 1: Call to Order

Executive Committee Chair Ostroy called the meeting to order at 10:21 a.m.

Item 2: Roll Call and Confirmation of Quorum

Roll call was taken, and the quorum requirement was met.

Present: Gregory Gorman, Ronnie Jayne, Harry Leon, Joan Patsy Ostroy,
Absent: None
DCBA Staff: Maggie Becerra, Francisco Mendez
Public: None

Item 3: Approval of Executive Committee Meeting Minutes

Commissioner Gorman moved to approve the minutes of the August 19, 2021, Consumer Affairs Advisory Commission (CAAC) Executive Committee meeting. The motion was seconded by Commissioner Jayne. The motion was passed unanimously via voice vote.

Item 4: CAAC – Approval of 2022 CAAC Meeting Calendar

The Executive Committee reviewed the 2022 CAAC Meeting Calendar. After review, Commissioner Jayne moved to accept the calendar and present the accepted version for review and approval by the CAAC at the next full body CAAC meeting. Commissioner Leon seconded the motion. Motion was passed unanimously via roll call vote.

Item 5: County of Los Angeles Executive Office of the Board of Supervisors – Commission Guidance Under Assembly Bill (AB) 361

Francisco Mendez, Department of Consumer and Business Affairs (DCBA) Commission Services Liaison, shared updated information on AB 361, which would allow the continuance of teleconferenced meetings under a declared state of emergency. As mentioned, Commission meetings will continue to be held via teleconference until further guidance is issued by the Executive Office of the Board of Supervisors.

Item 6: CAAC – Update on Standing Item: Commissioner Report on Supervisorial District Needs

Francisco Mendez updated the Executive Committee membership regarding the status of the newly added standing item for the CAAC full body meeting in relation to 2021 Commission Goal Number 5. Email communications were sent to Commissioners from the 2nd Supervisorial District with information on how to gather and prepare a report for the next Commission meeting.

Item 7: CAAC Virtual Event Recap and Schedule

Francisco Mendez provided a recap of the October 6th Consumer Counseling Forum where the Chair of the CAAC provided remarks on notable items addressed by the Commission and extended an invitation to the attendees to attend future CAAC meetings. A tentative schedule of future webinars hosted by the department was also shared.

Item 8: CAAC Legislative and Public Information Committee Update

Commissioner Harry Leon, Chair of the Legislative Committee, shared that the Committee received a presentation on the DCBA Rent Registry Portal and recommended that a presentation on the portal be shared with the CAAC once more data is available. Commissioner Ronnie Jayne, Chair of the Public Information Committee shared that the Committee will receive a presentation from the DCBA Office of Immigrant Affairs on the recently launched Immigrant Services Map.

Item 9: DCBA Department Update

Maggie Becerra, Deputy Director of Consumer Counseling for DCBA, shared that walk-in services at the DCBA main office in the Hall of Records are now resumed. Los Angeles County Residents are able to schedule appointments through the DCBA website or can walk-in to receive services in person. Information on the reopening of DCBA branch offices will be shared when available.

Item 10: Future Agenda Items

- Nominations and Elections Update
- Committee Interest Card Update
- Rent Registry Update
- 2021 Annual Report

Item 10: Public Comment

None.

Item 11: Adjournment

Commissioner Jayne moved to adjourn the CAAC Executive Committee meeting. Commissioner Leon seconded the motion. The meeting was adjourned at 10:50 a.m.