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# COUNTY OF LOS ANGELES CONSUMER AFFAIRS ADVISORY COMMISSION

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Board of Supervisors

Hilda L. Solis  
Holly J. Mitchell  
Sheila Kuehl  
Janice Hahn  
Kathryn Barger

*"To Enrich Lives Through Effective and Caring Service"*

## Commissioners

### Chair

Joan Patsy Ostroy  
Third District

### Vice Chair

Gregory Gorman  
Second District

Farrell J. Chiles  
First District

Mark Ramos  
First District

Mike Gomez  
First District

Eugene Hale  
Second District

Ronnie Jayne  
Second District

Michelle Katz  
Third District

Charline Sistrunk  
Fourth District

Mark Waronek  
Fourth District

Scott Houston  
Fourth District

Vivian Chan  
Fifth District

Daniel Deng  
Fifth District

Harry Leon  
Fifth District

## REGULAR MEETING NOTICE AND AGENDA

Meeting Held Via Teleconference

Thursday, January 20, 2022

10:30 AM – 12:00 PM

Web Access: [Virtual Meeting Link](#)

Web Access Password: DCBACAAC!

Phone Access Number: +1-213-306-3065

Access Code/Meeting Number: 2552 092 1996

### I. ADMINISTRATIVE MATTERS

- 1) Call to Order
- 2) Roll Call and Confirmation of Quorum
- 3) Approval of Regular Meeting Minutes for:
  - November 18, 2021 (**Action Item**)
- 4) 2022 Consumer Affairs Advisory Commission (CAAC) Election
  - The CAAC will hold their general election for the selection of Chair and Vice-Chair of the Commission for calendar year 2022. (**Action Item**)
- 5) 2022 CAAC Committee Interest Cards
  - Francisco Mendez, Commission Services Liaison for the Department of Consumer and Business Affairs (DCBA), will distribute the Committee Interest Card to gauge Commissioner interest in serving on the Legislative and/or Public Information Committees in 2022.
- 6) 2021 CAAC Annual Report
  - The CAAC will determine the process for drafting the 2021 CAAC Annual Report. (**Action Item**)

### II. DISCUSSIONS

- 7) CAAC – Letter of Support to Combat Food Insecurity in Los Angeles County
  - The CAAC will review the draft version, and possibly move to approve a final version, of a Letter of Support to Combat Food Insecurity in Los Angeles County. If approved, the letter will be sent to the Director of DCBA for further action. (**Discussion and Possible Action Item**)



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- 8) CAAC - Standing Item: Commissioner Report on Supervisorial District Needs
- Commissioner Michelle Katz, on behalf of the CAAC Commissioners from Supervisorial District 3, will provide a summary report on an identified need within Supervisorial District 3. **(Discussion and Possible Action Item)**

### III. MISCELLANEOUS

- 9) CAAC Legislative and Public Information Committee Updates
- 10) DCBA Department Update
- 11) CAAC Future Agenda Items
- 12) Public Comment
- 13) Adjournment

Next Meeting: **March 17, 2022**

10:30 a.m. – 12:00 p.m.

Meeting Location and Format to be Determined According to Assembly Bill 361

**Please note that public comment will be accepted by e-mail or mail.**

You may submit public comment by e-mail to: [DCBA\\_Commissions@DCBA.lacounty.gov](mailto:DCBA_Commissions@DCBA.lacounty.gov)

or by mail to:

Attention:  
Department of Consumer and Business Affairs  
Commission Services Liaison  
320 West Temple Street, Room G-10  
Los Angeles, CA 90012.

Written public comment or documentation must be submitted no later than 5:00 p.m. the day before the scheduled meeting. Please include the agenda item and meeting date in your correspondence. Correspondence received shall become part of the official record.

#### **LOBBYIST REGISTRATION**

Any person who seeks support or endorsement from the Commission on any official action may be subject to the provisions of Los Angeles County Code, Chapter 2.160 relating to lobbyists. Violation of the lobbyist ordinance may result in a fine and other penalty. For further information, you may call (213) 974-1093.

#### **ACCOMMODATIONS**

Accommodations, American Sign Language (ASL) interpreters, or assisted listening devices for in-person meetings are available with at least three business days' notice before the meeting date. Agendas in Braille and/or alternate formats are available upon request. Please telephone (213) 974-1431 (voice) or (213) 974-1707 (TDD), from 8:00 a.m. - 5:00 p.m., Monday through Friday.

Para Información en español, por favor comuníquese a la oficina de Servicios de Comisión al numero (213) 974-1431 entre 8:00 a.m. Y 5:00 p.m. lunes a viernes.

#### **SUPPORTING DOCUMENTATION**

Supporting documentation can be obtained at the Department of Consumer and Business Affairs Headquarters in Downtown Los Angeles, Hall of Records, 320 West Temple Street, Room G-10, Los Angeles, CA 90012, during normal business hours: Monday – Friday, 8:00 A.M. – 4:30 P.M.

Documentation can also be provided via mail or email by submitting a request to

[DCBA\\_Commissions@DCBA.lacounty.gov](mailto:DCBA_Commissions@DCBA.lacounty.gov)