



COUNTY OF LOS ANGELES CONSUMER AFFAIRS ADVISORY COMMISSION

Board of Supervisors

Holly J. Mitchell
Hilda L. Solis
Sheila Kuehl
Janice Hahn
Kathryn Barger

Membership

Ronnie Jayne
Second District
Committee Chair

Carlos Collard
Second District

Michelle Katz
Third District

Vivian Chan
Fifth District

PUBLIC INFORMATION COMMITTEE MEETING NOTICE AND AGENDA

Thursday, April 21, 2022
11:30 AM - 12:30 PM

Web Access: [Meeting Link](#)

Meeting Password: CAACPIC!

Meeting Number / Access Code: 2558 485 1904

Join by Phone: +1-213-306-3065

1. Call to Order
2. Roll Call and Confirmation of Quorum
3. Approval of Public Information Committee Minutes for:
 - December 16, 2021 **(Action Item)**
4. Consumer Affairs Advisory Commission (CAAC) – Drafting of 2021 CAAC Annual Report
 - As motioned during the February 17, 2022, CAAC meeting, the Public Information Committee will draft the 2021 CAAC Annual Report. **(Action Item)**
5. Standing Item: Department of Consumer and Business Affairs (DCBA) Public Information Outreach (PIO) Update
 - Keven Chavez, Public Information Officer for DCBA, will share general outreach and event updates on behalf of the Department.
6. Public Information Committee Future Agenda Items
7. Public Comment
8. Adjournment

NEXT MEETING: June 23, 2022
Format or Location TBD Based on Assembly Bill 361

320 W. Temple Street, Room G-10, Los Angeles, CA 90012-2706
Telephone (213) 974-1452 * (800) 593-8222 * Fax (213) 687-1137 * Website: dca.lacounty.gov

Please note that public comment can also be submitted by mail or e-mail.

You may submit public comment by e-mail to: DCBA_Commissions@DCBA.lacounty.gov

or by mail to:

Attention:
Department of Consumer and Business Affairs
Commission Services Liaison
320 West Temple Street, Room G-10
Los Angeles, CA 90012.

Written public comment or documentation must be submitted no later than 5:00 p.m. the day before the scheduled meeting. Please include the agenda item and meeting date in your correspondence. Correspondence received shall become part of the official public record.

LOBBYIST REGISTRATION

Any person who seeks support or endorsement from the Commission on any official action may be subject to the provisions of Los Angeles County Code, Chapter 2.160 relating to lobbyists. Violation of the lobbyist ordinance may result in a fine and other penalties. For further information, you may call (213) 974-1093.

ACCOMMODATIONS

Accommodations, American Sign Language (ASL) interpreters, or assisted listening devices for in-person meetings are available with at least three business days' notice before the meeting date.

Agendas in Braille and/or alternate formats can be made available upon request. Please call (213) 974-1431 (voice) or (213) 974-1707 (TDD), from 8:00 a.m. - 5:00 p.m., Monday through Friday.

Para información en español, por favor comuníquese a la oficina de Servicios de Comisión al numero (213) 974-1431 entre 8:00 a.m. Y 5:00 p.m. Lunes a Viernes.

SUPPORTING DOCUMENTATION

Supporting documentation can be obtained at the Department of Consumer and Business Affairs Headquarters in Downtown Los Angeles, Hall of Records, 320 West Temple Street, Room G-10, Los Angeles, CA 90012, during normal business hours: Monday – Friday, 8:00 A.M. – 4:30 P.M.

Documentation can also be provided via mail or email by submitting a request to

DCBA_Commissions@DCBA.lacounty.gov