



COUNTY OF LOS ANGELES SMALL BUSINESS COMMISSION

Board of Supervisors

Hilda L. Solis
Holly J. Mitchell
Sheila Kuehl
Janice Hahn
Kathryn Barger

Commissioners

Chair

Mark J. Robertson
Second District

Vice Chair

W. Steven Temple
Second District

Diane L. Araujo
First District

Kerry Doi
First District

Andrew E. Rodriguez
First District

Rose Acosta- Yonai
First District

Will Campbell
Second District

Angela Gibson
Second District

Ky Chueon Kim
Second District Alternate

James Finney-Conlon
Third District

R. Christine Hershey
Third District

Scott Mayers, Ph.D.
Third District

Cindy Allen
Fourth District

Ann Carpenter
Fourth District

Lucia Moreno-Linares
Fourth District

Anna Wu
Fourth District

Patrick Wilson
Fourth District Alternate

Jozef Essavi
Fifth District

Tyrone Hampton
Fifth District

Frieda Hovsepian
Fifth District

Anthony Williams
Fifth District

Onnik Mehrabian
Fifth District Alternate

REGULAR MEETING NOTICE AND AGENDA

Meeting Held Via Teleconference

Wednesday, April 13, 2022

10:00 a.m. - 11:45 a.m.

Web Access: [SBC Meeting Link](#)

Web Access Password: WDACSBC!

Phone Access Number: +1-650-479-3208

Phone Access Code/Meeting Number: 2550 082 2268

I. ADMINISTRATIVE MATTERS

- 1) Call to Order
- 2) Roll Call and Confirmation of Quorum
- 3) Approval of Regular Meeting Minutes for:
 - a) January 12, 2022 (**Action Item**)
- 4) Small Business Commission (SBC) – 2021 Annual Report
 - a) The SBC will review and approve their 2021 annual report.
(Discussion and Possible Action Item)
- 5) SBC – 2022 Commission Goals
 - a) The SBC will discuss and review the 2021 SBC goals drafted by the SBC Executive Committee and included in the 2021 Annual Report. **(Discussion and Possible Action Item)**

II. PRESENTATIONS

- 6) Merriwether and Williams Contractor Development and Bonding Assistance
 - a) Ingrid Merriwether, CEO, will present on the County's new Contractor Development and Bonding Assistance Program.

III. DISCUSSIONS

- 7) Small Business Utilization Goal – Status Update
The Procurement and Reciprocity Committee recommends to the SBC to adopt a motion that the Board of Supervisors revisits the Small Utilization Ordinance due to lack of progress. **(Discussion and Possible Action Item)**
 - a) Jessica Mireles, Office of Small Business, will provide status report on the implementation and outcome of the SBU Goal.



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- 8) Propose changes to frequency of the Full Commission and Committee meetings
 - a) The SBC Executive Committee propose to have the Commission and Committee Meetings occur every other month instead of quarterly. **(Discussion and Possible Action Item)**
- 9) Propose new SBC calendar for 2022 **(Discussion and Action Item)**

III. UPDATES

- 10) SBC Procurement and Reciprocity and Economic Development & Outreach Committee Updates.
 - a) Procurement and Reciprocity Committee Chair Commissioner Anthony Williams will provide an overview of the committee, goals for 2022, and opportunity to join the committee.
- 11) Department of Economic Opportunity (new department)
 - a) Allison Clark, Chief Executive Office, County of Los Angeles, will provide an update on the new department.
- 12) WDACS – OSB Update
 - a) Enrique Gonzalez, Program Manager, L.A. County Procurement Technical Assistance Center (PTAC), from OSB will provide overview and update about the PTAC program.

V. MISCELLANEOUS

- 13) SBC Future Agenda Items
- 14) Public Comment
- 15) Adjournment

NEXT MEETING: **July 13, 2022**

10:00 a.m.- 11:45 a.m.

Location and Format To Be Determined Based on Brown Act Suspensions

510 S. Vermont Avenue, Los Angeles, CA 90020

Website: wdacs.lacounty.gov

Please note that public comment will be accepted by e-mail or mail.

You may submit public comment by e-mail to WDACS_SBCommission@wdacs.lacounty.gov
or by mail to:

Attention:
Department of Workforce Development, Aging and Community Services
510 S. Vermont Avenue
Los Angeles, CA 90020

Written public comment or documentation must be submitted no later than 5:00 p.m. the day before the scheduled meeting. Please include the Agenda item and meeting date in your correspondence. Correspondence received shall become part of the official record.

LOBBYIST REGISTRATION

Any person who seeks support or endorsement from the Commission on any official action may be subject to the provisions of Los Angeles County Code, Chapter 2.160 relating to lobbyists. Violation of the lobbyist ordinance may result in a fine and other penalty. For further information, call (213) 974-1093.

ACCOMMODATIONS

Accommodations, American Sign Language (ASL) interpreters, or assisted listening devices are available with at least three business days' notice before the meeting date. Agendas in Braille and/or alternate formats are available upon request. Please telephone (213) 974-1431 (voice) or (213) 974-1707 (TDD), from 8:00 a.m. - 5:00 p.m., Monday through Friday.

Para información en español, por favor comuníquese a la oficina de Servicios de Comisión al numero (213) 974-1431 entre 8:00 a.m. y 5:00 p.m. lunes a viernes.

SUPPORTING DOCUMENTATION

Supporting documentation can be obtained at the Department of Workforce Development, Aging and Community Services, 510 S Vermont Avenue, Los Angeles, CA 90020 during normal business hours: Monday – Friday, 8:00 A.M. – 4:30 P.M.