



COUNTY OF LOS ANGELES CONSUMER AFFAIRS ADVISORY COMMISSION

Board of Supervisors

Hilda L. Solis
Holly J. Mitchell
Sheila Kuehl
Janice Hahn
Kathryn Barger

"To Enrich Lives Through Effective and Caring Service"

Commissioners

Chair

Joan Patsy Ostroy
Third District

Vice-Chair

Mike Gomez
First District

Farrell J. Chiles
First District

Mark Ramos
First District

Carlos Collard
Second District

Ronnie Jayne
Second District

Michelle Katz
Third District

Michelle Rofeh-Lensky
Third District

Charline Sistrunk
Fourth District

Mark Waronek
Fourth District

Vivian Chan
Fifth District

Daniel Deng
Fifth District

Harry Leon
Fifth District

REGULAR MEETING NOTICE AND AGENDA

**Meeting Held Via Teleconference
Thursday, September 15, 2022
10:30 AM – 12:00 PM**

Web Access: [Virtual Meeting Link](#)

Web Access Password: CAAC!

Phone Access Number: +1-213-306-3065

Access Code/Meeting Number: 2557 655 7202

I. ADMINISTRATIVE MATTERS

- 1) Call to Order
- 2) Roll Call and Confirmation of Quorum
- 3) Approval of Regular Meeting Minutes for:
 - July 21, 2022 (**Action Item**)
- 4) Consumer Affairs Advisory Commission (CAAC) –Continuation of Assembly Bill 361
 - As requested by the CAAC, Taryn Lyon and Stephen Angulo, Department of Consumer and Business Affairs (DCBA) Commission Services Liaisons, will share information on Assembly Bill 361.
(Update)
- 5) CAAC – Information on 2021 CAAC Annual Report
 - As requested by the CAAC, Taryn Lyon and Stephen Angulo will share information on how to access past reports and meeting materials.
(Update)
- 6) CAAC - Continuation of Commission Goal Number 5 – Commissioner Report on District Needs
 - Taryn Lyon and Stephen Angulo will remind the CAAC regarding the continuation of Commission Goal Number 5, Commissioner Report from the 5th Supervisorial District.
(Update)



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- 7) CAAC - Changing of Meeting Date for CAAC Public Information Committee Meeting
 - As requested by the Public Information Committee, the Commission will motion to postpone the October 20, 2022, Public Information Committee meeting to October 27, 2022. **(Action Item)**

II. DISCUSSION

- 8) CAAC – Drafting of 2022 CAAC Annual Report
 - Based on a changed due date for the 2022 Annual Report, and in-line with the Los Angeles County Chief Executive Office (CEO) Commission Manual, the CAAC will determine the process for drafting the 2022 CAAC Annual Report.
(Discussion and Action Item)
- 9) CAAC – Addressing Issues with Quorum
 - Chair Ostroy will address the recent lack of quorum and welcome ideas to help solve quorum issues for full Commission and Committee meetings. **(Discussion and Possible Action Item)**

III. MISCELLANEOUS

- 10) CAAC Legislative and Public Information Committee Updates
- 11) DCBA Department Update
- 12) CAAC Future Agenda Items
- 13) Public Comment
- 14) Adjournment

Next Meeting: **November 17, 2022**

10:30 a.m. – 12:00 p.m.

Meeting Location and Format to be Determined According to Assembly Bill 361

Please note that public comment can also be submitted by mail or e-mail.

You may submit public comment by e-mail to: DCBA_Commissions@DCBA.lacounty.gov

or by mail to:

Attention:
Department of Consumer and Business Affairs
Commission Services Liaison
320 West Temple Street, Room G-10
Los Angeles, CA 90012.

Written public comment or documentation must be submitted no later than 5:00 p.m. the day before the scheduled meeting. Please include the agenda item and meeting date in your correspondence. Correspondence received shall become part of the official public record.

LOBBYIST REGISTRATION

Any person who seeks support or endorsement from the Commission on any official action may be subject to the provisions of Los Angeles County Code, Chapter 2.160 relating to lobbyists. Violation of the lobbyist ordinance may result in a fine and other penalties. For further information, you may call (213) 974-1093.

ACCOMMODATIONS

Accommodations, American Sign Language (ASL) interpreters, or assisted listening devices for in-person meetings are available with at least three business days' notice before the meeting date.

Agendas in Braille and/or alternate formats can be made available upon request. Please call (213) 974-1431 (voice) or (213) 974-1707 (TDD), from 8:00 a.m. - 5:00 p.m., Monday through Friday.

Para Información en español, por favor comuníquese a la oficina de Servicios de Comisión al numero (213) 974-1431 entre 8:00 a.m. Y 5:00 p.m. Lunes a Viernes.

SUPPORTING DOCUMENTATION

Supporting documentation can be obtained at the Department of Consumer and Business Affairs Headquarters in Downtown Los Angeles, Hall of Records, 320 West Temple Street, Room G-10, Los Angeles, CA 90012, during normal business hours: Monday – Friday, 8:00 A.M. – 4:30 P.M.

Documentation can also be provided via mail or email by submitting a request to

DCBA_Commissions@DCBA.lacounty.gov