



COUNTY OF LOS ANGELES SMALL BUSINESS COMMISSION

Board of Supervisors

Hilda L. Solis
Holly J. Mitchell
Sheila Kuehl
Janice Hahn
Kathryn Barger

Commissioners

Chair

Mark J. Robertson
Second District

Vice Chair

W. Steven Temple
Second District

Kerry Doi
First District

Andrew E. Rodriguez
First District

Rose Acosta-Yonai
First District

Will Campbell
Second District

Angela Gibson
Second District

Ky Chueon Kim
Second District Alternate

James Finney-Conlon
Third District

R. Christine Hershey
Third District

Scott Mayers, Ph.D.
Third District

Arthur Lensky
Third District

Cindy Allen
Fourth District

Ann Carpenter
Fourth District

Lucia Moreno-Linares
Fourth District

Patrick Wilson
Fourth District Alternate

Jozef Essavi
Fifth District

Tyrone Hampton
Fifth District

Frieda Hovsepian
Fifth District

John Deane Leavenworth
Fifth District

Onnik Mehrabian
Fifth District Alternate

REGULAR MEETING NOTICE AND AGENDA

Meeting Held Via Teleconference

Wednesday, October 12, 2022

10:00 a.m. - 11:45 a.m.

Web Access: [SBC Meeting Link](#)

Web Access Password: DEOSBC!

Phone Access Number: +1-650-479-3208

Phone Access Code/Meeting Number: 2559 920 9345

I. ADMINISTRATIVE MATTERS

- 1) Call to Order
- 2) Roll Call and Confirmation of Quorum
- 3) Approval of Regular Meeting Minutes for:
 - a) July 13, 2022 (**Action Item**)
- 4) Small Business Commission (SBC) – Establishment of 2023 Nominating Committee
 - a) SBC Chair Robertson will lead the discussion in establishing the 2023 SBC Nominating Committee in accordance to Appendix G of the SBC Commission Manual.
- 5) SBC – 2023 Calendar of Meetings
 - a) The SBC will review and approve their 2022 Calendar of Meetings. (**Discussion and Action Item**)
- 6) SBC 2023 Annual Report - Deadline Jan 31, 2023
 - a) Chair Robertson will provide status update.
- 7) Department of Economic Opportunity – Introduction
 - a) Daniel Kelleher, Assistant Director of the DEO Economic Development, will provide an introduction and overview of his plans for the department's future.

II. DISCUSSION

- 8) SBC Executive, Procurement and Reciprocity Committee submits a letter of support to the Board and Director of the DEO in support of the August 9th, 2022, Board Motion, [Implementing the Priority Strategies of the Equity in County Contracting Project Team](#). (2nd ECC Motion) (**Discussion**)
 - a) Procurement and Reciprocity Committee Chair Moreno-Linares will provide an overview of the letter in support of the 2nd ECC Motion.



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9) SBC Procurement and Reciprocity and Economic Development & Outreach Committee Updates.

- a) Procurement and Reciprocity Committee Chair Moreno-Linares and Economic Development and Outreach Committee Chair Gibson will provide an overview of each other's committee, goals for 2023, and the opportunity to join their committee. **(Discussion and Possible Action Item)**

10) DEO – OSB/PTAC Supervisors

- a) Jessica Mireles of the Office Small Business and Enrique Gonzalez of the Procurement Technical Assistance Center Program will provide an overview and insight on how each of their respective programs sees themselves fitting with the 2nd ECC Motion and what role they would lead. **(Discussion)**

III. MISCELLANEOUS

11) SBC Future Agenda Items

12) Public Comment

13) Adjournment

NEXT MEETING: **January 10, 2023**

10:00 a.m.- 11:45 a.m.

Location and Format To Be Determined Based on Brown Act Suspensions

510 S. Vermont Avenue, Los Angeles, CA 90020

Website: opportunity.lacounty.gov

Please note that public comment will be accepted by e-mail or mail.

You may submit public comment by e-mail to opportunity_sbcommision@opportunity.lacounty.gov
or by mail to:

Attention:
Department of Economic Opportunity
Office of Small Business Commission
510 S. Vermont Avenue
Los Angeles, CA 90020

Written public comment or documentation must be submitted no later than 5:00 p.m. the day before the scheduled meeting. Please include the Agenda item and meeting date in your correspondence. Correspondence received shall become part of the official record.

LOBBYIST REGISTRATION

Any person who seeks support or endorsement from the Commission on any official action may be subject to the provisions of Los Angeles County Code, Chapter 2.160 relating to lobbyists. Violation of the lobbyist ordinance may result in a fine and other penalty. For further information, call (213) 974-1093.

ACCOMMODATIONS

Accommodations, American Sign Language (ASL) interpreters, or assisted listening devices are available with at least three business days' notice before the meeting date. Agendas in Braille and/or alternate formats are available upon request. Please telephone (213) 974-1431 (voice) or (213) 974-1707 (TDD), from 8:00 a.m. - 5:00 p.m., Monday through Friday.

Para información en español, por favor comuníquese a la oficina de Servicios de Comisión al numero (213) 974-1431 entre 8:00 a.m. y 5:00 p.m. lunes a viernes.

SUPPORTING DOCUMENTATION

Supporting documentation can be obtained at the Department of Workforce Development, Aging and Community Services, 510 S Vermont Avenue, Los Angeles, CA 90020 during normal business hours:
Monday – Friday, 8:00 A.M. – 4:30 P.M.