



LOS ANGELES COUNTY
DEPARTMENT OF CONSUMER AND BUSINESS AFFAIRS
RENT STABILIZATION PROGRAM
320 WEST TEMPLE STREET ROOM G-10, LOS ANGELES, CA 90012-2706
Phone Number: (800)593-8222
Email: RSUEnforcement@dcba.lacounty.gov

MOBILEHOME OWNER APPLICATION FOR ADJUSTMENT INSTRUCTIONS

Pursuant to Chapter 8.57.060(B) of the Los Angeles County Code, a mobilehome owner who believes they should receive an adjustment in their monthly obligation(s) because of potential violation(s) of Chapter 8.57 may file an Application for Adjustment (Application) with the Department of Consumer and Business Affairs (DCBA). The Application must be filed with DCBA within one hundred eighty (180) days from the date the mobilehome owner knew or should have reasonably known, of the mobilehome park owner's potential violation(s). Please note, failure to comply with all the requirements below may result in your Application being rejected or denied. For questions about the Application please call (800) 593-8222 to speak to a counselor.

- Step 1:** Complete the Application in its entirety.
- Step 2:** Attach all supporting documents.
- Step 3:** Submit* the Application to DCBA by:
- Email: RSUEnforcement@dcba.lacounty.gov
 - Mail: Rent Stabilization Program
320 West Temple Street, Room G-10
Los Angeles, CA 90012
 - Fax: (213) 625-2031
 - In Person: 320 West Temple Street, Room G-10
Los Angeles, CA 90012

**Before submitting an Application due to a reduction in housing service(s), mobilehome owners must first provide written notice to their mobilehome park owner identifying the issue(s) and provide the mobilehome park owner a reasonable opportunity to correct the issue(s) (8.57.060(B)(2)).*



MOBILEHOME OWNER APPLICATION FOR ADJUSTMENT

I. Mobilehome Owner Information

Name:
Phone #: Alt. Phone #:
Address:
Email:

II. Authorized Representative Information (if applicable)

Name: Relation to Mobilehome Owner:
Phone #: Alt. Phone #:
Address:
Email:

III. Mobilehome Park Owner/Property Manager Information

Name: Alt. Contact Name:
Phone #: Alt. Phone #:
Address:
Mailing Address: (if applicable)
Email:

IV. Applicant Claim (choose all that apply and fill out the corresponding section)

- A proposed or actual rent increase(s) and/or fees, charges, or pass-throughs is/are not in compliance with the MRSMOPO (Chapter 8.57.060(B)(1)). (Fill out section V below)
A proposed or actual reduction in housing service(s) is/are not in compliance with the MRSMOPO (Chapter 8.57.060(B)(2)). (Fill out section VI below)



V. Space Rent Information

Current Space Rent:

New/Proposed Space Rent:

Date of New/Proposed Rent Increase: MM / DD / YYYY

VI. Reduction in Housing Service(s)

When did the reduction in housing service(s) occur?

Have you provided written notice to the mobilehome park owner identifying the reduction in housing service(s)?

Yes No

If yes, when did you provide the notice to the mobilehome park owner?

MM / DD / YYYY

VII. Claim Details (explain the reason for your claims(s) above; add pages if you need more space)

Multiple horizontal lines for text entry.

VIII. Signature

I declare under penalty of perjury under the laws of the State of California that the information I have provided in this form is true and correct to the best of my knowledge and belief. Any attachment(s) included here are either original documents or true and correct copies of the original document(s). I understand if I do not meet the requirements of this application, it may be denied or rejected.

Print Name: _____

Sign Name: _____

Date: _____



Please attach documentation that may help support your claim. Failure to submit supporting documents may result in you Mobilehome Owner Application for Adjustment being rejected or denied. Some examples of supporting documents include:**

- Notice(s) of rent increase or decrease in housing service(s).
- Rent receipts from February 2018 – present.
- Most recent rental/lease agreement.
- Change in terms of rental/lease agreement served by mobilehome park owner.
- Written notice to mobilehome park owner of reduction in housing service(s).
- Other supporting documents such as utility bills and receipts demonstrating payment of housing service(s).

****Note:** Under the California Public Records Act (PRA), DCBA may be required to provide access to public records they maintain, including requests for assistance and supporting documents. This may include some or all written and electronic information obtained, except where exempt from disclosure. by law. If you would like more information, see Government Code § 7921.000 – 7931.000