



**STATEMENT OF PROCEEDINGS FOR THE
REGULAR MEETING OF THE
LOS ANGELES COUNTY
RENTAL HOUSING OVERSIGHT COMMISSION
HALL OF RECORDS
320 WEST TEMPLE STREET, ROOM 150
LOS ANGELES, CALIFORNIA 90012**

<https://dcba.lacounty.gov/rental-housing-oversight-commission/>

Friday, March 24, 2023

9:00 AM

Present: Interim Chair KeAndra Cylear-Dodds, Commissioner Pamela Agustin-Anguiano, Commissioner Clint Patterson and Commissioner Ani Papirian

Absent: Commissioner Odest T. Riley Jr.

Call to Order and Roll Call of the March 24, 2023 Rental Housing Oversight Commission meeting.

Interim Chair KeAndra Cylear-Dodds, called the regular meeting to order at 9:35 a.m. followed by a Roll Call.

I. ADMINISTRATIVE MATTERS

1. Introductions of Commissioners and Commission Staff.

Members of the Commission and Commission staff provided self-introductions and brief summaries of their experience.

2. Nomination and Election of Interim Chair.

Commissioner Pamela Agustin-Anguiano nominated Commissioner KeAndra Cylear-Dodds for Interim Chair. On motion of Commissioner Pamela Agustin-Anguiano, seconded by Commissioner Ani Papirian, the election of Commissioner KeAndra Cylear-Dodds as Interim Chair was approved with the following vote:

Ayes: 4 - Interim Chair KeAndra Cylear-Dodds, Commissioner Pamela Agustin-Anguiano, Commissioner Clint Patterson, Commissioner Ani Papirian

Absent: 1 - Commissioner Odest T. Riley Jr.

3. Formation and Vote on the 2023 Commission Schedule.

Staff provided calendar schedule samples and illustrated schedule variations for the Commission to discuss take possible action regarding the 2023 Commission schedule. During discussion, the Commission agreed to schedule all meetings two weeks apart, on Mondays, from 1:00 p.m. to 3:30 p.m. Commissioner Ani Papirian noted that she will be absent for the May 15, 2023 meeting.

After discussion, on motion of Commissioner Pamela Agustin-Anguiano, seconded by Commissioner Ani Papirian, this item was approved with the following vote:

Ayes: 4- Interim Chair KeAndra Cylear-Dodds, Commissioner Pamela Agustin-Anguiano, Commissioner Clint Patterson, Commissioner Ani Papirian

Absent: 1 - Commissioner Odest T. Riley Jr.

4. Formation and Vote on the Ad Hoc Membership Committee.

In response to questions posed by Commission, Commission staff provided a brief overview of the Function and duties of the Ad Hoc Committee that will screen potential candidates for appointment as the remaining members of the Rental Housing Oversight Commission. Commissioners Pamela Agustin-Anguiano and Ani Papirian self-nominated for Ad Hoc Committee members. There being no further nominations from the Commission, Interim Chair KeAndra Cylear-Dodds closed the nomination. On motion of Interim Chair KeAndra Cylear- Dodds, seconded by Commissioner Clint Patterson, this item was approved with the following vote:

Ayes: 4- Interim Chair KeAndra Cylear-Dodds, Commissioner Pamela Agustin-Anguiano, Commissioner Clint Patterson, Commissioner Ani Papirian

Absent: 1- Commissioner Odest T. Riley Jr.

II. DISCUSSIONS

5. Department response to Post Covid-19 Meetings.

County Counsel provided guidelines and answered questions from the Commission regarding post Covid-19 public meeting requirements. Staff noted that Covid-19 protections are expiring March 31, 2023.

6. Commission Role, Training and Guidelines.

Responding to questions by the Commission, County Counsel noted that Commission trainings can be conducted virtually and without a quorum present, however the Commissioner training could be subject to the Brown Act if a quorum of Commission members attend the same training.

Commission staff added that the Commission will have new Commissioner training conducted by Commission Staff, Brown Act training will be conducted by County Counsel and Los Angeles County training will be a web-based training and is required every two years. All trainings can be conducted virtually.

During further discussion, Interim Chair KeAndra Cylear Dodds directed Commission staff to forward a copy of the Commission ordinances to the Commission for review.

Following discussion, the Commission agreed to continue further discussion of Commission roles, training and guidelines to a future meeting.

7. Hearings and Meeting Structure.

During discussion, the Commission determined that in order to facilitate the needs of the public, it would be best to schedule two appeals per hearing meeting and to have follow up meetings two weeks after each hearing meeting. The Commission bi-weekly schedule and structure will be as follows:

Meetings will begin with a roll call and Land Acknowledgement

Week 1 – Appeal Hearing (1:00 to 3:30 p.m.) (two hearings)

Week 3 – Appeal Discussion and vote meeting (1:00 to 3:30 p.m.)

Week 5 or Week 1 of the following month – Appeal Hearing (1:00 to 3:30 p.m.) (two hearings)

Meeting location will be subject to room availability.

During further discussion, County Counsel noted that the Ad Hoc Committee can meet virtually and is not subject to the Brown Act. The Commission requested clarification regarding the timing of public comment and requested a report back from County Counsel on if public comment could be held to the end of the meetings.

Following discussion, on motion of Interim Chair KeAndra Cylear-Dodds, seconded by Commissioner Clint Patterson, this item was approved by the following vote:

Ayes: 4 - Interim Chair KeAndra Cylear-Dodds, Commissioner Pamela Agustin-Anguiano, Commissioner Clint Patterson, Commissioner Ani Papirian

Absent: 1 - Commissioner Odest T. Riley Jr.

III MISCELLANEOUS

Matters Not Posted

- 8.** Matters not on the Posted Agenda to be Presented and Placed on the Agenda of a Future Meeting.

Commission staff and County Counsel will research available department translation services for hearing participants and members of the public and report back to the Commission

The Ad Hoc Committee will meet with Commission staff and report back to the Commission.

Staff will conduct a review of available dates for Commission trainings with a report back to the Commission.

Public Comment

- 9.** Opportunity for members of the public to address the Commission on items of interest that are within the jurisdiction of the Commission.

No members of the public were present.

Adjournment

- 10.** Adjournment for the regular meeting of March 24, 2023.

On motion of Interim Chair KeAndra Cylear-Dodds, seconded by Commissioner Ani Papirian, there being no objection, the meeting was adjourned at 11:22 a.m.