



**STATEMENT OF PROCEEDINGS FOR THE  
REGULAR MEETING OF THE  
LOS ANGELES COUNTY  
RENTAL HOUSING OVERSIGHT COMMISSION  
HALL OF RECORDS  
320 WEST TEMPLE STREET, ROOM 150  
LOS ANGELES, CALIFORNIA 90012**

<https://dcba.lacounty.gov/rental-housing-oversight-commission/>

**Monday, April 3, 2023**

**1:00 PM**

**Present: Interim Chair KeAndra Cylear-Dodds, Commissioner Odest T. Riley Jr., Commissioner Pamela Agustin-Anguiano, Commissioner Clint Patterson and Commissioner Ani Papirian.**

Call to Order and Roll Call of the April 3, 2023 Rental Housing Oversight Commission meeting.

**Interim Chair KeAndra Cylear-Dodds, called the regular meeting to order at 1:05 p.m. followed by a Roll Call.**

**I. ADMINISTRATIVE MATTERS**

1. Review and take appropriate action on the Rental Housing Oversight Commission draft regular meeting minutes of April 3, 2023.

**On motion of Commissioner Ani Papirian, seconded by Commissioner Clint Patterson, this item was approved with the following vote:**

**Ayes: 4 - Interim Chair KeAndra Cylear-Dodds, Commissioner Pamela Agustin-Anguiano, Commissioner Clint Patterson and Commissioner Ani Papirian.**

**Abstentions: 1 - Commissioner Odest T. Riley Jr.**

## **II. REPORTS**

2. County Counsel report back and possible Commission action on Public Comment guidelines for hearings.

**County Counsel reported on two public comment options available to the Commission for hearings. In response to questions posed by the Commission, County Counsel stated that the Commission doesn't have an official requirement indicating whether to offer two or three opportunities for public comment. During discussion, County Counsel added that having a meeting structure requesting general public comment before hearings begin and public comment on items of discussion, following a hearing but before the Commission vote, would provide the public with two opportunities to address the Commission on items of interest. During further discussion, County Counsel noted that the Commission could set more stringent time limits on general public comment while allowing more flexibility on public comment for items on the Agenda. After discussion, the Commission agreed to hold general public comment at the beginning of meetings following the roll call and administrative items, then additional public comment on items on the Agenda following items heard and witness testimony but before the Commission decision vote.**

**On motion of Interim Chair KeAndra Cylear-Dodds, seconded by Commissioner Ani Papirian, this item was approved with the following vote:**

**Ayes: 5 - Interim Chair KeAndra Cylear-Dodds, Commissioner Pamela Agustin-Anguiano, Commissioner Odest T. Riley Jr., Commissioner Clint Patterson and Commissioner Ani Papirian.**

3. Commission Staff report and possible action on available translation services for hearing participants and members of the public.  
**Shawna Wilson, Commission Staff, reported that DCBA has access to Los Angeles County Certified translation services that are available to the Commission. During discussion, in response to questions posed by Commission, staff added that while the likelihood of large public turnout for Commission meetings is low, staff can add language to the Agenda in the Accommodations portion that offers translation services to those who need the service and request the service in advance. Staff will report back to the Commission if 72 hours in advance is enough time to schedule translation services. Additionally, staff was requested to call the appeal participants for the first eight appeal hearings to offer translation services and staff will add translation services language onto forms sent to hearing participants and the Commission Agendas.**

On motion of Interim Chair KeAndra Cylear- Dodds, seconded by Commissioner Odest T. Riley Jr., this item was approved with the following vote:

**Ayes: 5 - Interim Chair KeAndra Cylear-Dodds, Commissioner Pamela Agustin-Anguiano, Commissioner Odest T. Riley Jr. Commissioner Clint Patterson and Commissioner Ani Papirian.**

### **III. DISCUSSIONS**

4. Discussion on Commission governing ordinances and how they relate to Commission appeal hearings.

**Staff provided the Commission with Los Angeles County ordinance 8.64 to include all provisions for review and discussion. Following discussion, the Commission requested staff to forward ordinances 8.52, 8.57 and recent amendments for review. The Commission agreed to continue this item without further discussion to a future meeting.**

5. Discussion and possible action on Commission Trainings.  
**Staff provided the Commission with available dates to choose from regarding RHOC and Brown Act training. During discussion, in response to questions posed by the Commission, County Counsel agreed to provide the Commission with a rubric to use as a guide for future appeals hearings. The rubric will include issues of habitability, rent increases and decreases and mobilehome park closure or change in use guidance.**

**Commission staff added the available dates for the Commissioners to have Rental Housing Oversight Commission training conducted by Commission Staff and Brown Act training which will be conducted by County Counsel. All trainings can be conducted virtually.**

**Following discussion, the Commission agreed to continue further discussion of Commission roles, training and guidelines to a future meeting.**

6. Hearings and Meeting Structure.  
**During discussion, the Commission determined that in order to facilitate the needs of the public, it would be best to schedule no more than two appeals per hearing.**

**Following discussion, on motion of Commissioner Ani Papirian, seconded by Commissioner Pamela Agustin-Anguiano, this item was approved by the following vote:**

**Ayes: 5 - Interim Chair KeAndra Cylear-Dodds, Commissioner Odest T. Riley Jr., Commissioner Pamela, Agustin-Anguiano,**

**Commissioner Clint Patterson and Commissioner Ani Papirian.**

**III. MISCELLANEOUS**

**Matters Not Posted**

7. Matters not on the Posted Agenda to be Presented and Placed on the Agenda of a Future Meeting.  
**The Ad Hoc Committee will meet with Commission staff on April 11, 2023 with a report back to the Commission.**

**County Counsel will report back on the progress with development of the rubric that will provide guidance to the Commission on RHOC hearings.**

**In response to requests posed by the Commission, staff will add requested items for future Agendas and provide the Commission with a report back if 72 hours is enough time in advance to request translation services. Staff will also provide the Commission copies of revised forms for Commission review.**

**Public Comment**

8. Opportunity for members of the public to address the Commission on items of interest that are within the jurisdiction of the Commission.  
**No members of the public were present.**

**Adjournment**

9. Adjournment for the regular meeting of April 3, 2023.  
**On motion of Interim Chair KeAndra Cylear-Dodds, seconded by Commissioner Ani Papirian, there being no objection, the meeting was adjourned at 3:15 p.m.**