



**STATEMENT OF PROCEEDINGS FOR THE
REGULAR MEETING OF THE
LOS ANGELES COUNTY
RENTAL HOUSING OVERSIGHT COMMISSION
HALL OF RECORDS
320 WEST TEMPLE STREET, ROOM 150
LOS ANGELES, CALIFORNIA 90012**

<https://dcba.lacounty.gov/rental-housing-oversight-commission/>

Monday, May 1, 2023

1:00 PM

Present: Commissioner Odest T. Riley Jr., Commissioner Pamela Agustin-Anguiano, Commissioner Clint Patterson and Commissioner Ani Papirian

Absent: Interim Chair KeAndra Cylear-Dodds

Discussion and possible action on the nomination and election of Temporary Chair.

The Interim Chair was absent. There being no Vice-Chair, County Counsel advised that the Commission should select a Temporary Chair to run this meeting, and that they could select any of the four of the Commissioners present. On Motion of Commissioner Pamela Agustin-Anguiano, seconded by Commissioner Clint Patterson, Commissioner Ani Papirian was selected Temporary Chair with the following vote:

Ayes: Commissioner Odest T. Riley Jr., Commissioner Pamela Agustin-Anguiano, Commissioner Clint Patterson and Commissioner Ani Papirian.

Absent: Interim Chair KeAndra Cylear-Dodds

Call to Order, Land Acknowledgement and Roll Call of the May 1, 2023 Rental Housing Oversight Commission meeting.

Commissioner Ani Papirian, called the regular meeting to order at 2:16 p.m. followed by a Roll Call. Commission staff read the land acknowledgement.

I. GENERAL PUBLIC COMMENT

Public Comment

1. Opportunity for members of the public to address the Commission on items of interest that are within the jurisdiction of the Commission.

No members of the public were present.

II. ADMINISTRATIVE MATTERS

2. Review and take appropriate action on the Rental Housing Oversight Commission draft regular meeting minutes of April 17, 2023.

On motion of Commissioner Clint Patterson, seconded by Commissioner Odest T. Riley Sr., this item was approved with the following vote:

Ayes: 4 - Interim Vice Chair Ani Papirian, Commissioner Pamela Agustin-Anguiano, Commissioner Odest T. Riley Jr. Commissioner Clint Patterson.

Absent: 1 - Interim Chair KeAndra Cylear-Dodds

3. Review and take appropriate action on the Rental Housing Oversight forms.

Commission staff reported it has updated all appeals forms to reflect the contact information needed for appeals participants and members of the public to request translation services for hearings. During discussion, County Counsel advised the Commission that it can approve the forms now and allow for revisions of the forms as needed. During further discussion, Interim Vice Chair noted the need for Commission staff to document the delivery of forms that contain information on the translation services offered to hearing participants. Following discussion, on motion of Commissioner Pamela Agustin-Anguiano, seconded by Commissioner Odest T. Riley Jr., the use of the Commission documents as written, reserving the right to modify as needed was approved with the following vote:

Ayes: 4 - Interim Vice Chair Ani Papirian, Commissioner Pamela Agustin-Anguiano, Commissioner Odest T. Riley Jr. Commissioner Clint Patterson.

Absent: 1 - Interim Chair KeAndra Cylear-Dodds

4. Discussion and possible action on the nomination and election of officers.
County Counsel gave Commission options on the standard Commission officer selection process. During discussion, the Commission agreed to install Commissioner Ani Papirian as Interim Vice Chair to conduct future meetings in the event of Interim Chair KeAndra D. Cylear Dodd's absence. After discussion, there being no objections or further nominations, Commissioner Odest T. Riley Jr. nominated Commissioner Ani Papirian to serve as the Interim Vice Chair. On motion of Commissioner Odest T. Riley Jr., seconded by Commissioner Pamela Agustin-Anguiano, there being no objection, Commissioner Ani Papirian was elected to Interim Vice Chair with the following vote:

Present: Commissioner Odest T. Riley Jr., Commissioner Pamela Agustin-Anguiano, Commissioner Clint Patterson and Commissioner Ani Papirian.

Absent: Interim Chair KeAndra Cylear-Dodds

5. Discussion, consideration and possible action on adding a member to the Ad Hoc Committee.
During discussion, on motion of Interim Vice Chair Ani Papirian, seconded by Commissioner Clint Patterson, there being no objections, Commissioner Odest T. Riley Jr. was added to the Ad Hoc Committee with the following vote:

Ayes: 4 - Interim Vice Chair Ani Papirian, Commissioner Pamela Agustin-Anguiano, Commissioner Odest T. Riley Jr. Commissioner Clint Patterson.

Absent: 1 - Interim Chair KeAndra Cylear-Dodds

6. Discussion and possible action on meeting schedule for May 2023.

During discussion, Commissioner Clint Patterson noted he is unavailable from May 15, 2023 to June 5, 2023. Interim Vice Chair Papirian noted she is not available from May 15 to May 22, 2023. Commissioner Pamela Agustin Anguiano added she will be available but late on June 1, 2023. During further discussion, Interim Vice Chair Ani Papirian directed staff to schedule special Commission meetings for May 25 and June 1, 2023 provided there is a quorum.

III. REPORTS

4. County Counsel report back and possible Commission action on Rubric guidelines for hearings.

County Counsel reported that the rubric requested by the Commission as a guide for determining appeals cases is still being reviewed by management for approval.

5. Ad Hoc Committee report on Commissioner candidate selection progress.
Interim Vice Chair Ani Papirian reported that the Ad Hoc Committee had not had a second meeting due to conflicts with scheduling. During discussion, Commission Staff noted there have been no responses of interest from previous Commission applicants from 2021. During further discussion, Interim Vice Chair Ani Papirian noted the Ad Hoc Committee will explore further methods of advertising for Commission applicants.
6. Commission Staff Report on advance notice needed for translation services for hearing

participants and members of the public.

Shawna Wilson, Commission Staff, reported that a new translation service company was selected by the Department and the service request time for translation service requests has been decreased from 7 days to 4 days for appeals participants and members of the public. Ms. Wilson added that there are several newly revised notices used by the RHOC that include this service information.

IV. DISCUSSIONS

7. Discussion on Commission governing ordinances and how they relate to Commission appeal hearings.

This item was continued without discussion to the next meeting

8. Discussion and possible action on the revision of Commission hearing and meeting structure as well as Commission access to case files for appeal hearings. (Continued from the meetings of March 24 and April 3, 2023).

This item was continued without discussion to the next meeting.

V. MISCELLANEOUS

Matters Not Posted

9. Matters not on the Posted Agenda to be Presented and Placed on the Agenda of a Future Meeting.

Ad Hoc Committee update report to the Commission.

County Counsel report back on the progress with development of the rubric that will provide guidance to the Commission on RHOC hearings.

Discussion and possible action on election of permanent officers.

Discussion and possible action on future regular and alternate meeting structure for meetings.

Review and discussion of translation services on Commission documents and website.

Discussion and possible action on the meeting schedule for May 2023.

Interim Vice Chair Papirian, Commissioner Patterson and Interim Chair Cylear-Dodds will not be available May 15, 2023. May 29, 2023 is a holiday.

Adjournment

10. Adjournment for the regular meeting of May 1, 2023.

On motion of Interim Vice Chair Ani Papirian, seconded by Commissioner

Clint Patterson, there being no objection, the meeting was adjourned at 3:07 p.m.