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## COUNTY OF LOS ANGELES SMALL BUSINESS COMMISSION

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### Board of Supervisors

Hilda L. Solis  
Holly J. Mitchell  
Lindsey P. Horvath  
Janice Hahn  
Kathryn Barger

*"To Enrich Lives Through Effective and Caring Service"*

### Commissioners

#### Chair

Mark Robertson  
Second District

#### Vice Chair

Vacant

Angela Gibson-Shaw  
Second District

Lucia Moreno-Linares  
Fourth District

### EXECUTIVE COMMITTEE MEETING NOTICE AND AGENDA

**Friday, June 9, 2023**

**10:15 a.m. - 11:15 a.m.**

**Centro Maravilla Service Center  
4716 E. Cesar Chavez Avenue  
Auditorium  
Los Angeles, CA 90022**

[SBC Executive Committee Meeting Link](#)

**Meeting Number/Access Code: 2555 523 6850**

**Password: DEOSBCEXEC!**

**Join by Phone: 1-650-479-3208**

1. Call to Order
2. Roll Call and Confirmation of Quorum
3. Public Comment
4. Approval of Executive Committee Meeting Minutes for:
  - March 29, 2023 (**Action Item**)
5. SBC Annual Report (**Discussion**)
  - Chair Robertson will lead the discussion on who would be responsible for the creation, what will be in the report.
6. Department of Economic Opportunity – Workforce Development Board and America Job Centers of California (AJCC) (**Presentation/Discussion**)
  - Kristina Meza, Assistant Director of Workforce Development, will provide an overview of the Workforce Development Board and AJCC program, including AJCC's services procurement process.
7. Commission's Advisory Memo to the Board, as part of the SBC 2022 Annual Report (**Discussion**)
  - 2<sup>nd</sup> Advisory Memo due in July 2023 (Status)
8. Procurement and Reciprocity and Economic Development & Outreach Committee Updates
9. Future Agenda Items
10. Adjournment

**NEXT MEETING: Friday, August 11, 2023**

**10:15 a.m. – 11:15 a.m.**

Location and Format To Be Determined Based on Brown Act Suspensions

510 S. Vermont Avenue, Los Angeles, CA 90020

Telephone (844) 432-4900 \* Website: [opportunity.lacounty.gov](https://opportunity.lacounty.gov)

### LOBBYIST REGISTRATION

Any person who seeks support or endorsement from the Commission on any official action may be subject to the provisions of Los Angeles County Code, Chapter 2.160 relating to lobbyists. Violation of the lobbyist ordinance may result in a fine and other penalty. For further information, call (213) 974-1093.

### ACCOMMODATIONS

Accommodations, American Sign Language (ASL) interpreters, or assisted listening devices are available with at least three business days' notice before the meeting date. Agendas in Braille and/or alternate formats are available upon request. Please telephone (213) 974-1431 (voice) or (213) 974-1707 (TDD), from 8:00 a.m. - 5:00 p.m., Monday through Friday.

Para Información en español, por favor comuníquese a la oficina de Servicios de Comisión al numero (213) 974-1431 entre 8:00 a.m. Y 5:00 p.m. lunes a viernes.

### SUPPORTING DOCUMENTATION

Supporting documentation can be obtained at the Department of Workforce Development, Aging and Community Services, Office of Small Business, 510 S. Vermont Avenue, Los Angeles, CA 90020, during normal business hours: Monday – Friday, 8:00 A.M. – 4:30 P.M.