



**STATEMENT OF PROCEEDINGS FOR THE
REGULAR MEETING OF THE
LOS ANGELES COUNTY
RENTAL HOUSING OVERSIGHT COMMISSION
HALL OF RECORDS
320 WEST TEMPLE STREET, ROOM 150
LOS ANGELES, CALIFORNIA 90012**

<https://dcba.lacounty.gov/rental-housing-oversight-commission/>

Monday, July 24, 2023

1:00 PM

Present: Chair KeAndra Cylear-Dodds, Vice Chair Ani Papirian
Commissioner Odest T. Riley Jr. and Commissioner Clint Patterson.
Absent: Commissioner Pamela Agustin-Anguiano

Call to Order, Land Acknowledgement and Roll Call of the July 24, 2023 Rental Housing Oversight Commission meeting.

Interim Chair KeAndra Cylear-Dodds, called the regular meeting to order at 1:11 p.m. followed by a Roll Call. Commission staff played a recording of the land acknowledgement.

I. GENERAL PUBLIC COMMENT

Public Comment

1. Opportunity for members of the public to address the Commission on items of interest that are within the jurisdiction of the Commission.
No members of the public were present.

II. ADMINISTRATIVE MATTERS

2. Review and take appropriate action on the Rental Housing Oversight Commission draft regular meeting minutes of July 10, 2023.

Chair KeAndra Cylear-Dodds requested minor adjustments to the voting motions on the Minutes. On motion of Chair KeAndra Cylear-Dodds, seconded by Vice Chair Ani Papirian, this item was approved as amended with the following vote:

Ayes: 4 - Chair KeAndra Cylear-Dodds, Vice Chair Ani Papirian,
Commissioner Odest T. Riley Jr. and Commissioner
Clint Patterson.

Absent: 1- Commissioner Pamela Agustin-Anguiano

3. Discussion and possible action on meeting schedule for August 2023.

Commission staff reported on the room availability and schedule for Rental Housing Oversight Commission meetings. During discussion, there being no objection, the meeting of August 7, 2023, was cancelled due to lack of quorum. During further discussion, in response to questions posed by the Commission, Shawna Wilson, Staff noted that two hearings per meeting could be added to future Agendas where there is a hearing room available. After discussion, on motion of Commissioner Odest T. Riley, seconded by Vice Chair Ani Papirian, the scheduling of two hearings per hearing meeting was approved with the following vote:

Ayes: 4 - Chair KeAndra Cylear-Dodds, Vice Chair Ani Papirian, Commissioner Pamela Agustin-Anguiano, Commissioner Odest T. Riley Jr. and Commissioner Clint Patterson.

Absent: 1- Commissioner Pamela Agustin-Anguiano

III. DISCUSSION

4. Discussion with Department of Consumer and Business Affairs Director and Deputy Director on Commission governing ordinances, and currently approved procedures as they relate to Commission appeal hearings. (Continued from the meetings of April 17, May 1, June 1, June 26 and July 10, 2023)

During discussion, Brigit Greeson- Alvarez, County Counsel reported that it is still investigating the impact of other court jurisdiction on the Commissions' authority. She added that the legal memo will be distributed to Commissioners separately from the rubric and is pending release. Ms. Greeson-Alvarez noted that once adopted, the Commission handbook could serve as the Commission by laws and the Commissioners can reach out with any questions it has regarding procedures listed in the Memo and the Rubric. During further discussion, Chair KeAndra Cylear-Dodds requested staff to inquire if hearing participants have a case in a higher court. Following discussion, there being no objections, this item was continued to a future meeting.

BREAK

The Commission adjourned for break at 2:17 p.m. and reconvened at 2:28 p.m.

5. Mock Hearing, discussion and possible action on revision of Commission hearing and meeting structure, alternate meetings and Commission access to case files for appeal

hearings (Continued from the meetings of March 24, April 3, April 17, May 1, June 1, June 26 and July 10, 2023).

In response to questions posed by the Commission, Dana Pratt, DCBA Deputy Director stated that during hearings, the department would present the facts of the case, property type and coverage of the property. Following the appellant, respondent and witness testimony, the Commission would then make a determination based on the facts of the case.

During discussion, Shawna Wilson, Commission Staff noted that the redacted cases would be provided to Commissioners two weeks prior to each hearing at the administration meetings for review. Without further discussion, there being no objection, this item was received and filed.

6. Discussion and possible action on formation of new Ad Hoc Committee on Commission Policy. (Continued from the meeting of June 1, June 26 and July 10, 2023).

Vice Chair Ani Papirian reported the Ad Hoc Committee had one meeting and discussed the pending rubric, legal guidance and handbook with County Counsel. During discussion, Vice Chair Papirian noted that once the Ad Hoc Committee has reviewed the pending materials it will report its' findings back to the Commission. After discussion, there being no objection, this item was continued to a future meeting.

7. County Counsel report back and possible Commission action on rubric, standards and guidelines for hearings (Continued from the meetings of May 1 June 26 and July 10, 2023).

This item was continued without discussion to a future meeting.

8. Ad Hoc Committee report and possible action on Commissioner candidate selection progress. (Continued from the meetings of May 1, June 1, June 26 and July 10, 2023).

Brigit Greeson-Alvarez, County Counsel, reported the three Commission candidates approved by the Rental Housing Oversight Commission are in the Department of Consumer and Business Affairs referral process to be appointed by the Board of Supervisors (The Board). After discussion, there being no objections, this item was received and filed.

IV. MISCELLANEOUS

Matters Not Posted

9. Matters not on the posted Agenda to be presented and placed on the Agenda of a future meeting.

During discussion, Chair KeAndra Cylear-Dodds requested for Commission staff to combine items 5, 6 and 8 to create a new item on future agendas.

Adjournment

10. Adjournment for the regular meeting of July 24, 2023.

On motion of Chair KeAndra D. Cylear-Dodds, seconded by Commissioner Odest T. Riley Jr., there being no objection, the meeting was adjourned at 2:47 p.m.